

A2 and A-la-carte Remote Proctoring

Faculty Guide

This document will provide an overview of the remote proctoring process for HESI A2 and HESI A-la-carte exams. It will include instructions for how to order, schedule, launch the exam in ProctorU, and access remediation opportunities once the exam is completed.

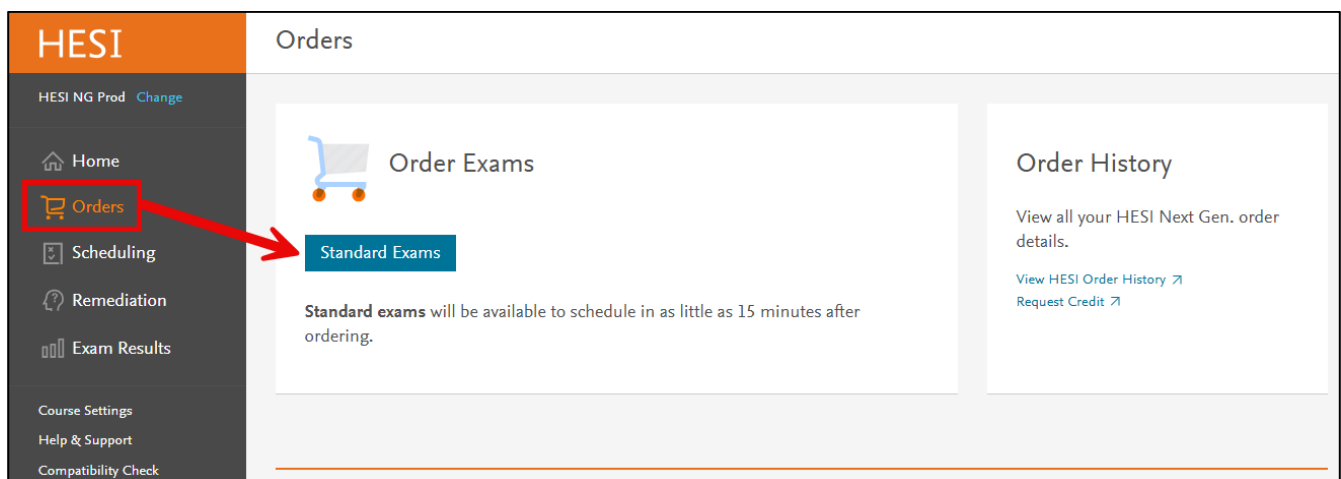
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Ordering Remote Proctor Exams

For Institution Pay (e.g. PO or Credit Card)

- Go to **Orders** tab in HESI NG, then click **Standard Exams**.



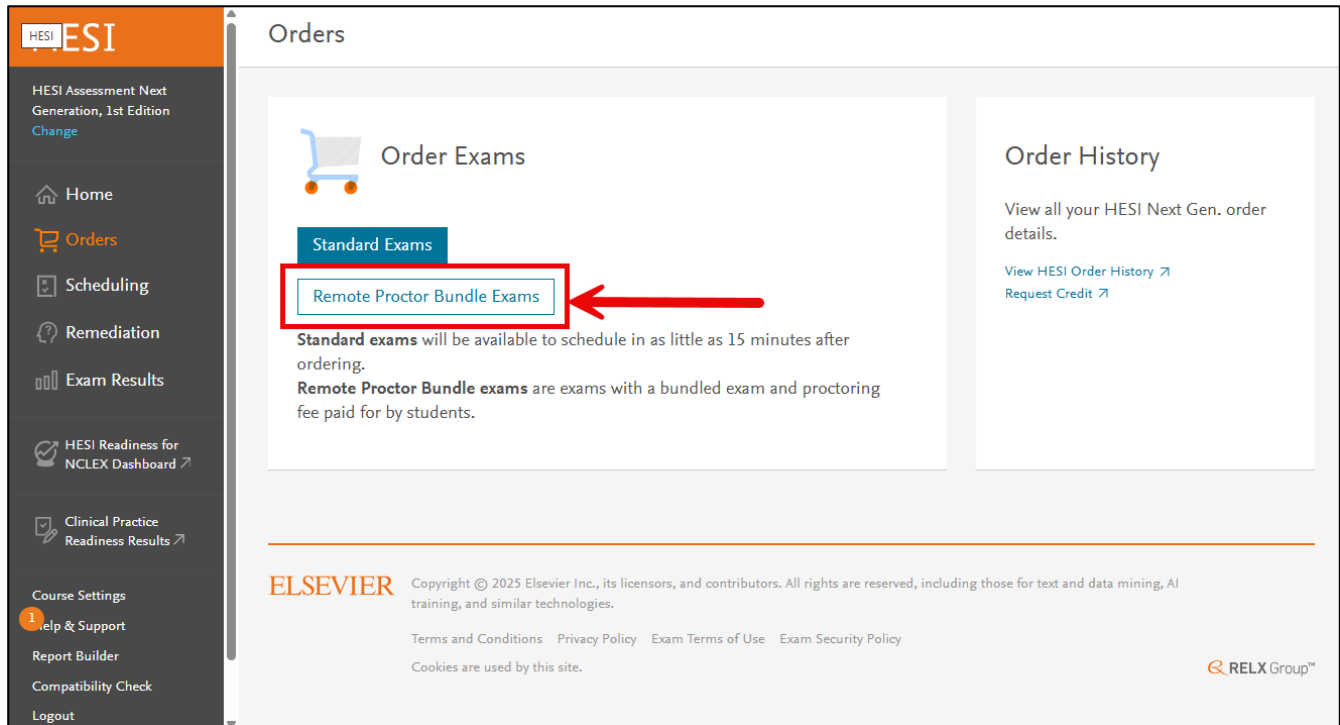
The screenshot shows the HESI NG interface. On the left is a dark sidebar with the HESI logo at the top. Below the logo are links: 'HESI NG Prod Change', 'Home', 'Orders' (highlighted with a red box and a red arrow pointing to the 'Standard Exams' button), 'Scheduling', 'Remediation', 'Exam Results', 'Course Settings', 'Help & Support', and 'Compatibility Check'. The main content area is titled 'Orders' and contains a section 'Order Exams' with a shopping cart icon and a blue button labeled 'Standard Exams'. Below this button, text states: 'Standard exams will be available to schedule in as little as 15 minutes after ordering.' To the right of the 'Order Exams' section is an 'Order History' section with the text 'View all your HESI Next Gen. order details.' and two links: 'View HESI Order History' and 'Request Credit'.

- Use filters or click **Skip** to browse all available exams.
- Select your desired exam.
- Click **Add to Cart**.
- Select your program.

- Assign scheduling/proctoring rights.
- Enter quantity needed and submit.

For Student Pay + Remote Proctoring (RPECOM)

- If eligible, you will see a **Remote Proctor Bundle Exam** button on the Orders page.



- If you do **not** see this button, contact your Elsevier Sales Rep. You must have an RPECOM program and a remote-proctoring ecommerce (bundle) agreement with ProctorU.
- Click **Remote Proctor Bundle Exam** to order.
 - **NOTE:** It is very important that you use this pathway to order student-pay bundle exams as this ensures that your institution is not invoiced for this order.
- Use filters or click **Skip** to browse all available exams.
- Select your desired exam.
- Click **Add to Cart**.
- The program will default to the RPECOM program for your institution.
- Assign scheduling/proctoring rights.
- Enter quantity needed, then review the order before proceeding to payment.
- The payment method will default to “Bill my institution.” However, you will not be charged, as the exam and remote proctoring fee will be bundled into a single payment for the student, which they will pay before taking their exam with ProctorU.

Scheduling Exams with Remote Proctoring

After ordering:

- Go to **Scheduling** and click **Schedule Exam Group**.



HESI

HESI Assessment Next Generation - A2
[Change](#)

- Home
- Orders
- Scheduling
- Remediation
- Exam Results
- HESI Readiness for NCLEX Dashboard

Admissions Assessment (A2)

[Return to Exam Types](#)

Schedule Exam Group

Summer 2025 Admissions Testing - Remote Option

Exam Group ID: 203106 Order ID: HESI-EVL-31 Created by Instructor Testing (7/14/2025 5:48 pm) Last edited by Instructor Testing (7/14/2025 5:53 pm) [Order more](#)

Remote Proctoring Exam Link

View Students

Remote proctored by Proctor U

7/14/2025 - 7/25/2025

Exam link ready

3 Registered Students

Schedule an Exam: Admissions Assessment (A2)

A La Carte Exam

A registration link will be generated to share with your students after scheduling.
Licenses are used on a first come first serve basis.

1 Exam Session Settings

Exam session name

Note: The exam session name is used to differentiate exam sessions of the same exam type. This name will be visible to students.

Choose an order

Choose an exam version

- Name the exam group (e.g., Fall 2025 Admissions First-Time Testers).
- Select the order to use.
 - For remote proctor student-pay exams, you must choose the order that was made under the RPECOM program, as student-pay is not supported for remote exams otherwise.
- Choose the version (e.g., V1 for first-time testers). You will need one exam group per version.

How is this delivered/proctored?

☐ A school proctor will monitor students onsite during the exam.

☐ A school proctor will monitor students remotely via a group meeting platform such as Zoom (*not recommended*).

☒ A 3rd party vendor will monitor students remotely during the exam.


Remote vendor

PROCTOR_U ▼


When can students login to start the exam?

Note: The start and end time indicate the window of time available for students to login and start their exam.

Start date

08/07/2025  12 : 00 pm EST

End date

08/21/2025  01 : 30 pm EST

- Choose **3rd party vendor** as the proctoring method.
- Set an **exam window**.
 - For A2s: we recommend no more than 6 months. This ensures that you're getting the latest version of the exam.
 - For Specialties/Exits: schedule no longer than 3 months.

If you are scheduling an A2:

- Choose the A2 modules to include.
- Enable/disable calculator.
- Choose the timer settings, e.g. whether or not you want students to be force-completed when the exam time has expired.
- Adjust reporting and remediation settings specific to the A2 exam:

In-exam scores and reports

Students must complete all exam sections before seeing scores and reports.

- ☐ Show after a student completes each exam section
- ☒ Show after a student completes all exam sections (default)
- ☐ Disable scores and reports

Post-exam scores and reports

Choose when scores and reports are available in their HESI course.

- ☒ After the student exam is completed (default)
- ☐ After the exam group is complete
- ☐ Don't make results available to students after the exam

- **In-Exam Scores and Reports:** Decide whether scores should be shown within the secure browser:
 - After each section.
 - After all the sections are complete.
 - Or not shown at all.
 - **Recommendation:** Hold scores until the student completes all sections. Displaying results between sections may cause anxiety and affect performance.
- **Post-Exam Scores and Reports:** Decide when students can view their results:
 - After the individual student completes the exam.
 - After the entire exam group completes all time slots.
 - Or not shown at all.
 - **Recommendation:** Allow students to view the results after they complete the exam so they can begin remediation right away.

If you are scheduling a Specialty/Exit:

- Select which items are shown to students in the secure browser immediately after they finish their exam.
- Select when students will get access to their detailed exam results.

Which items are shown immediately after the student answers the last exam question?

☐ Show rationales

☐ Show HESI score - e.g., 850

☐ Show Conversion score - e.g., 70.00

Detailed exam results?

Choose when detailed exam results will be available to students

☐ After this exam session is complete

☒ After the student exam is completed (default)

☐ Don't make detailed results available to students

Detailed exam results include student's HESI score and conversion score in addition to category performance analysis. It does not include rationales.

- **Confirm and schedule.**

7/14/2025 – 7/25/2025 Registered Students

A2 Fall Admissions Remote Exam

Remote proctored by Proctor U

We are generating your exam. This can take up to 30 minutes. You can reload the screen or return later to see if your exam is ready.

Student registration link is processing, may take up to 30 minutes
8/7/2025 – 8/21/2025 Registered Students

- You will get a notification that the exam link is being created. It may take up to 30 minutes for the link to process if the exam is within the next two weeks. If the exam is more than two weeks away, the link will generate two weeks before the exam starts.

A2 Fall Admissions Remote Exam

Exam Group ID: 204448 Order ID: HESI-EVL-31 Created by Instructor Testing (7/24/2025 3:07 pm) Last edited by Instructor Testing (7/24/2025 3:07 pm)

Remote Proctoring Exam Link

No Registered Students

Remote proctored by Proctor U Exam link processing

Student registration link is processing, may take up to 30 minutes
8/7/2025 – 8/21/2025

0 Registered Students

Setting Up Exams with ProctorU

Once ready, the system will generate:



HESI

- **Exam Launch URL** (Remote Proctoring Exam Link)
- **Access Code**

A2 Fall Admissions Remote Exam

Exam Group ID: 204448
Order ID: HESI-EVL-31
Created by Instructor Testing (7/24/2025 3:07 pm)
Last edited by Instructor Testing (7/24/2025 3:07 pm)

Remote Proctoring Exam Link

No Registered Students

Remote proctored by Proctor U
Exam link ready
8/7/2025 – 8/21/2025
0 Registered Students

Summer 2025 Admissions Testing - Remote Option

Use the Student Registration Link and Access Code to complete setup of this exam with your remote proctor.

Student Registration Link

https://evolve.elsevier.com/cs/login?d=https://hesiinet.elsevier.com/Remo

Access Code

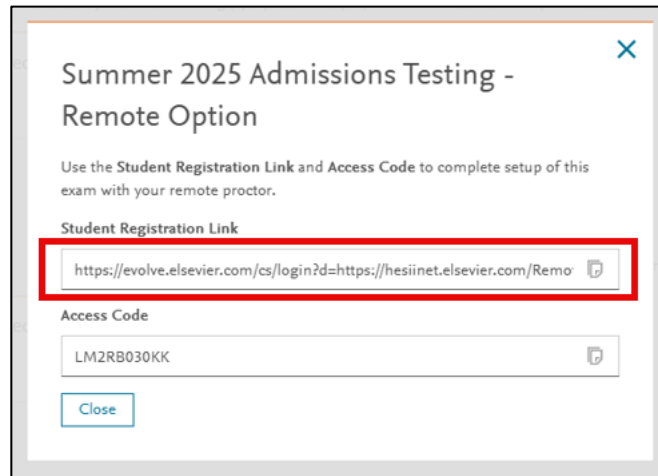
LM2RB030KK

Close

Setting Up the Exam in ProctorU

Use the following values when filling out the exam in ProctorU:

- **Exam Name:** {Cohort Name} {HESI Exam Name Type}
 - *Example:* Summer 2025 HESI A2
- **Department:** {Your Institution Name} {Exam Name Type}
 - *Example:* Elsevier University A2 Exam
- **Term:** {Your Institution Name}
- **Exam URL:** Paste the link generated during scheduling (Remote Proctoring Exam Link)



Summer 2025 Admissions Testing - Remote Option

Use the Student Registration Link and Access Code to complete setup of this exam with your remote proctor.

Student Registration Link

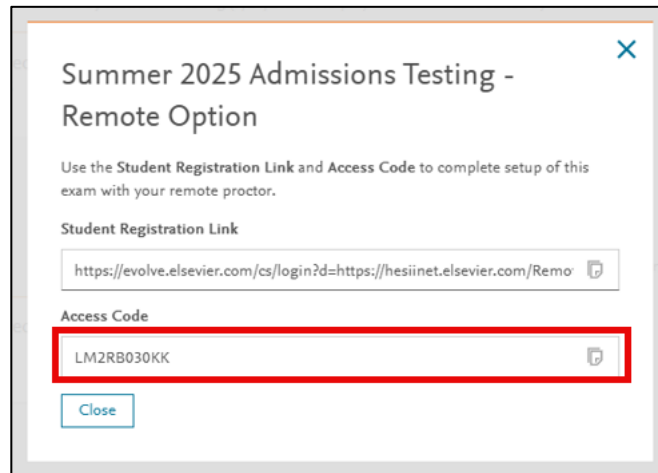
<https://evolve.elsevier.com/cs/login?d=https://hesiinet.elsevier.com/Remote>

Access Code

LM2RB030KK

Close

- **Password:** Paste the access code from scheduling.



Summer 2025 Admissions Testing - Remote Option

Use the Student Registration Link and Access Code to complete setup of this exam with your remote proctor.

Student Registration Link

<https://evolve.elsevier.com/cs/login?d=https://hesiinet.elsevier.com/Remote>

Access Code

LM2RB030KK

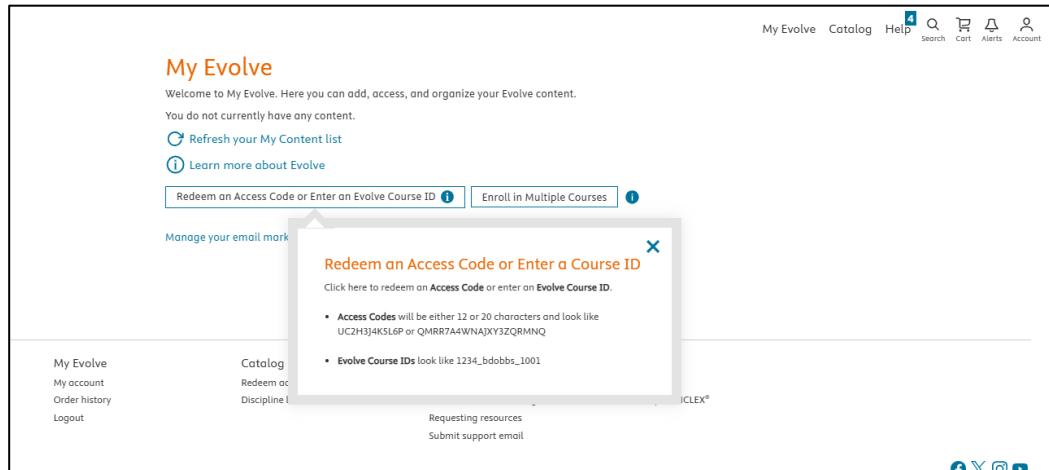
Close

Important: Do **not** share the exam access code or URL with students directly. The remote proctor will input this at the time of testing.

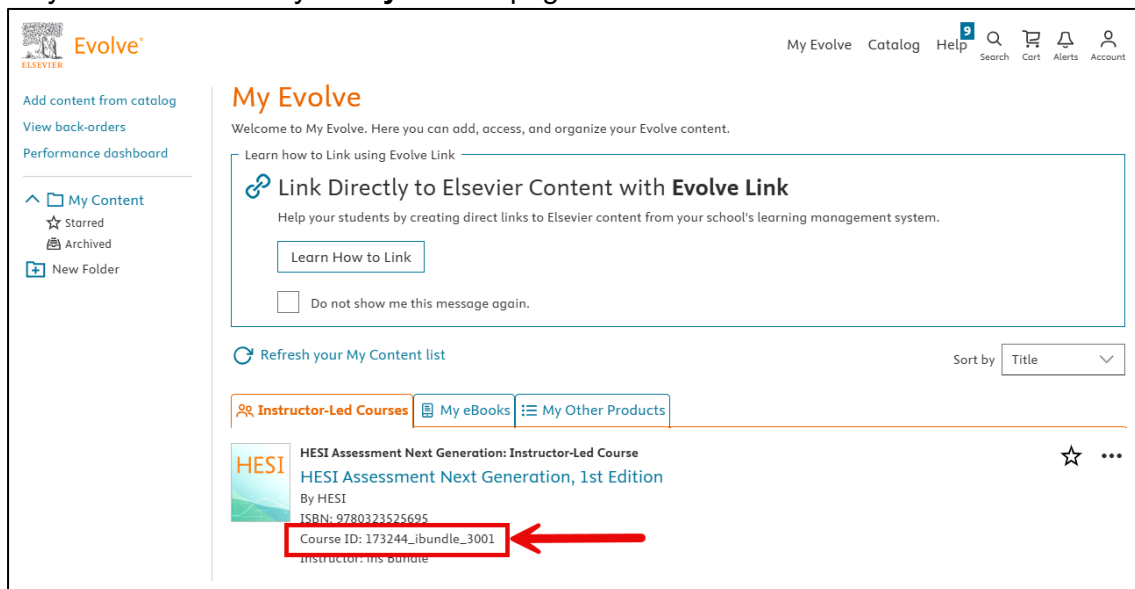
Student Process Overview

- First, students must create an **Evolve** account: <https://evolve.elsevier.com/>
- Faculty will provide a Course ID to students.

- Students will then **redeem the Course ID** to view results and remediation.



- Find your Course ID on your **My Evolve** page.



- Students schedule their exam via **ProctorU**. If they do not have a ProctorU account, they will create one.
 - Refer students to <https://www.proctoru.com/portal/elsevier-hesi> for more detailed steps on creating a ProctorU account.
- On test day, students will log into ProctorU directly, and the proctor will launch them into their exam.
- After testing students will:
 - Log into Evolve.
 - Click the HESI NG course from their My Evolve page to access results and remediation.

Remind students: They must create or use their existing Evolve account in order to test.

Results & Remediation

- Click the "Results" tab in HESI NG to review detailed exam results. Select the Exam Group or use the date filters to see exam results for various exam groups. Easily review the mean



HESI

percent correct, the weakest subject areas, and compare your students to the national average.

- Click the “Remediation” tab in HESI NG. Here you can select the exam group to see how students are progressing on their remediation.

The screenshot shows the HESI NG Remediation Performance dashboard. The left sidebar contains navigation links: Home, Orders, Scheduling, Remediation (highlighted), Exam Results, HESI Readiness for NCLEX Dashboard, Course Settings, Help & Support, Report Builder, Compatibility Check, Logout, and Terms and Conditions. The main content area is titled 'Remediation' and includes filter options for exam date (Last 6 months), exam type (Admissions Assessment (A2) v1), exam group (Summer 2025 Admissions Testing), and student (All Students). Below the filters is a 'View Exam Results' link. The 'Remediation Performance' section, based on 34 students, shows a 'Remediation Summary' with 2 students in progress, 25 students not started, and an average time spent of 12 minutes per student. The 'Student remediation details' section displays a table with columns for Last name, First name, A2 Score, Essential packets viewed, Total time spent, and Email. The table contains one row for a student named 'ATesting' with a score of 64.50%, 0 of 12 essential packets viewed, and 0 minutes spent.

Last name	First name	A2 Score	Essential packets viewed	Total time spent	Email
ATesting	Student	64.50%	0 of 12 essential packets	0 min.	

- Report Builder will still be available and accessible from Faculty Access. Later this year, it will be accessible via SSO from their HESI NG course.

Training and Support

For assistance before, during, or after test day, contact Support directly in your HESI NG course via the Live Chat button. Review the linked resources for more information or additional training on the exam process.

- [A-la-carte and A2 On-Demand Training Videos](#)
- Contact [HESI Support](#)
- [Elsevier Secure Browser On-Demand Student Training](#)
- [Elsevier Secure Browser Student Guide](#)
- [HESI A2 Student Guide](#)
- [HESI A2/ALC Student Experience Overview](#)
- [HESI NG On-Demand Student Training](#)
- [HESI's Accessibility Policy](#)
- HESI Testing Emergency phone number available for exam day emergencies: **1-844-960-HESI (844-960-4374)**



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