NOTE: Depending upon the Sherpath collection you are using, the modules will be arranged either by topics or by book chapters.

Moving Modules

1. To get started, click on the link to Sherpath within your course.
2. The Home page appears.
3. Click on the Course Plan link.
4. Click **Expand all weeks**.

5. The course modules will appear beneath each week.

**Note**: Depending upon the Sherpath collection you are using, the modules will be arranged either by topics or by book chapters.
6. The first step in organizing a new course is to arrange the modules according to your course plan or syllabus. To move a module to a different week, click the MOVE button on the left of the module title.

7. A window will pop up.
8. Click the dropdown box and choose the week you want to move the module to.

![Dropdown box showing weeks]

9. Then, click **Submit**.

![Submit button]

10. The module has now been moved to the chosen week!

![Module moved to Week 2]

**END OF GUIDE**