

## Before you copy your Sherpath course in Canvas

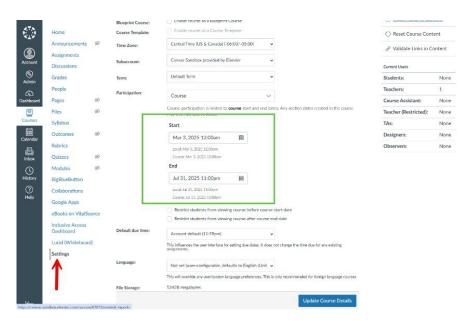
To ensure smooth grade passback follow the steps below to remove duplicate assignments from your Canvas course before new assignments are linked.

## Contents

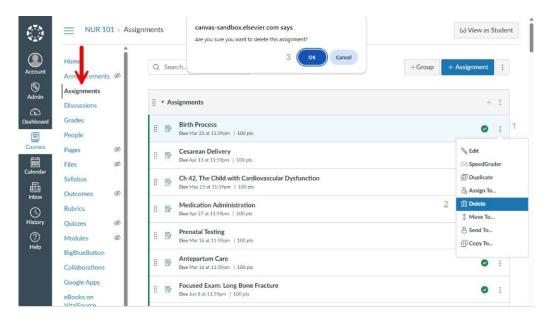
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## **Steps to Follow**

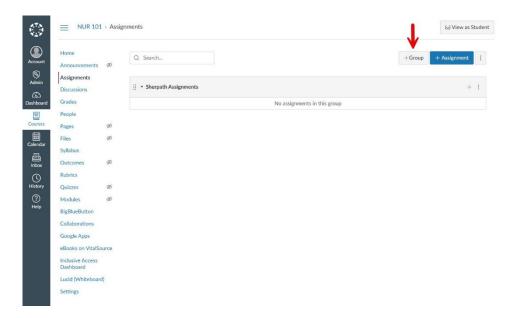
1. Check "Settings" in your new Canvas course to verify your course start and end dates are current and correct.



2. Check "Assignments" in your new Canvas course. Delete any old Sherpath assignments that may have carried over from your prior course.

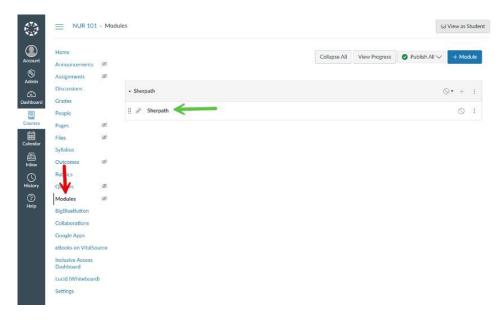


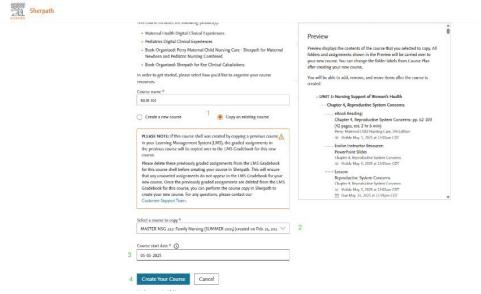
3. Click "+Group" to add a category for your new Sherpath assignments and move it to the top of the list.



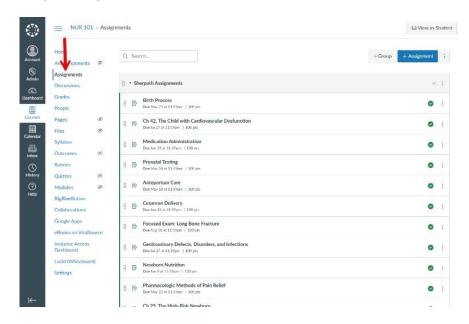
NOTE: Sherpath assignments always filter to the top-most assignment group

4. Click "Modules", then click into your Sherpath link to copy from your prior course.





5. Check "Assignments" to verify your new Sherpath assignments have filtered to the top-most assignment group.



**NOTE**: Unpublishing and/or deleting Sherpath assignments in Canvas breaks the connection for Sherpath to pass grades to Canvas.

## Resources

• Before you Copy Your Sherpath Course in Canvas (Video)

