

# Brightspace Test Bank Import and Quiz Creation

**Introduction:** This guide will walk you through downloading a test bank, uploading it into Brightspace, and creating a quiz.

## Accessing Downloadable Test Banks

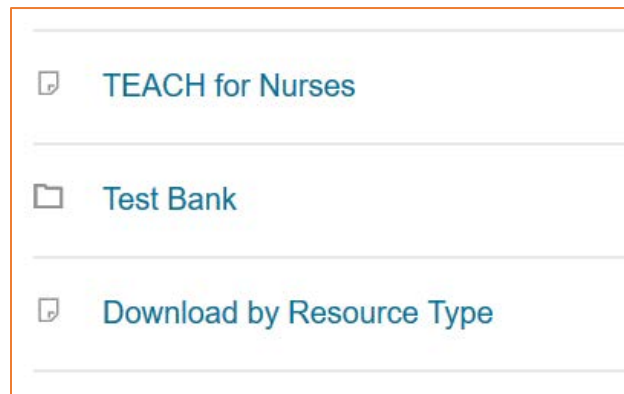
1. Start by logging into your Evolve account at [evolve.elsevier.com](http://evolve.elsevier.com). On your My Evolve page, click into your resource.

The screenshot displays the 'My Evolve' user interface. At the top left is the 'Evolve' logo. Navigation links for 'My Evolve', 'Catalog', and 'Help' are in the top right, along with 'Alerts' (with a notification badge) and 'Account' icons. The main heading is 'My Evolve My Content'. Below this, there is a 'My Content' breadcrumb, a 'New Folder' button, and an information icon with the text 'To add more content, visit the catalog.' A 'View your back-ordered items' link is followed by a 'Sort by' dropdown menu. A button labeled 'Access Canvas provided by Elsevier' is present. A resource card is shown with a book cover icon, the title 'Evolve Resources for Fundamentals of Nursing, 9th Edition', and the category 'Resources - Content Library'. A star icon and a vertical ellipsis are also visible on the right side of the resource card.

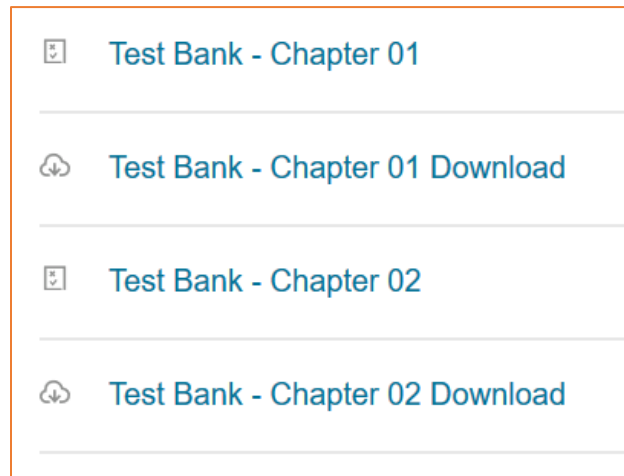
2. Inside of your resource, click into the **Instructor Resources** folder.



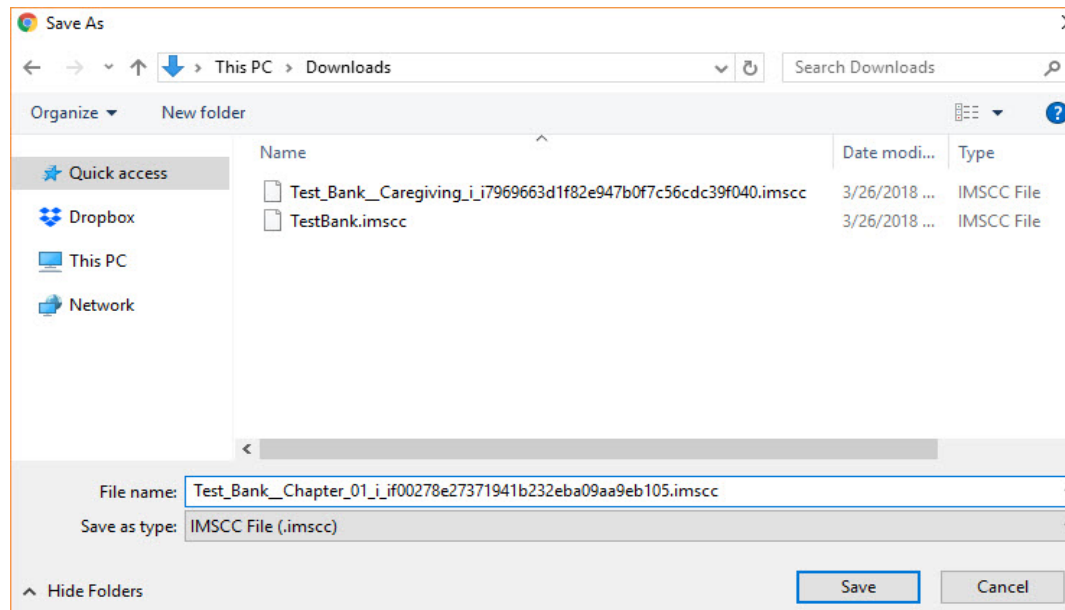
3. Inside the Instructor Resource folder, click into the folder labeled **Test Banks**. For most resources, this will be listed toward the bottom of the screen.



4. The Test Bank folder will contain two types of link. For uploading into your LMS, you will want to click the chapter test banks marked “Download.”

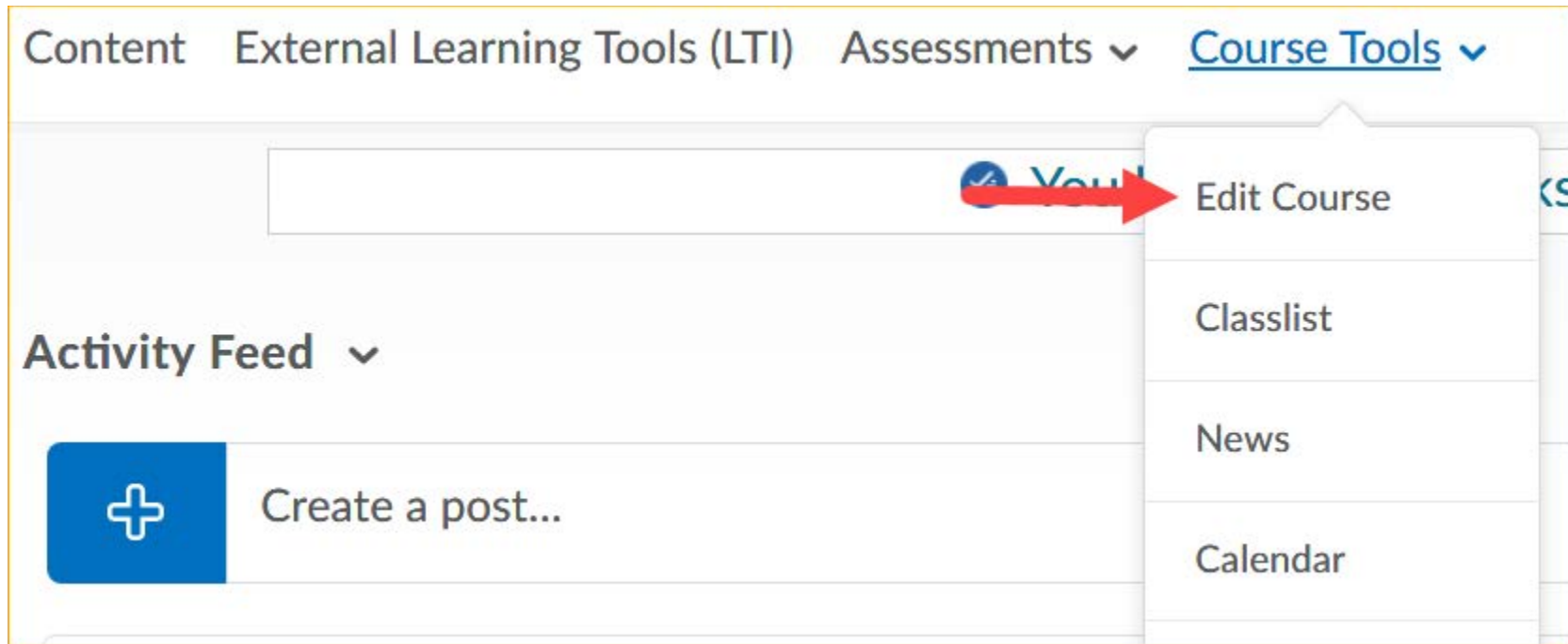


5. Save the file to your computer.



## Importing Question Banks Into Brightspace

1. Log into Brightspace and click into your Course.
2. Inside the course, click on **Course Tools** at the top and select **Edit Course** from the dropdown.



3. In the **Course Administration** section, choose **Import/Export/Copy Components**.

**Need Help?** Visit the Evolve Support Center at [evolvesupport.elsevier.com](https://evolvesupport.elsevier.com)


# Course Administration

Category	Name
----------	------

## Site Setup

- Course Offering Information
- Homepa

## Site Resources

- Book Management
- Calenda
- Course Builder
- Course
- Import / Export / Copy Components 
- Instruct
- Manage

4. Select **Import Components**, then click the Start button

**Export Components**  
Should I include course files?

Include course files in the export package

**Import Components** ←

**Import Course from External Learning Tool**

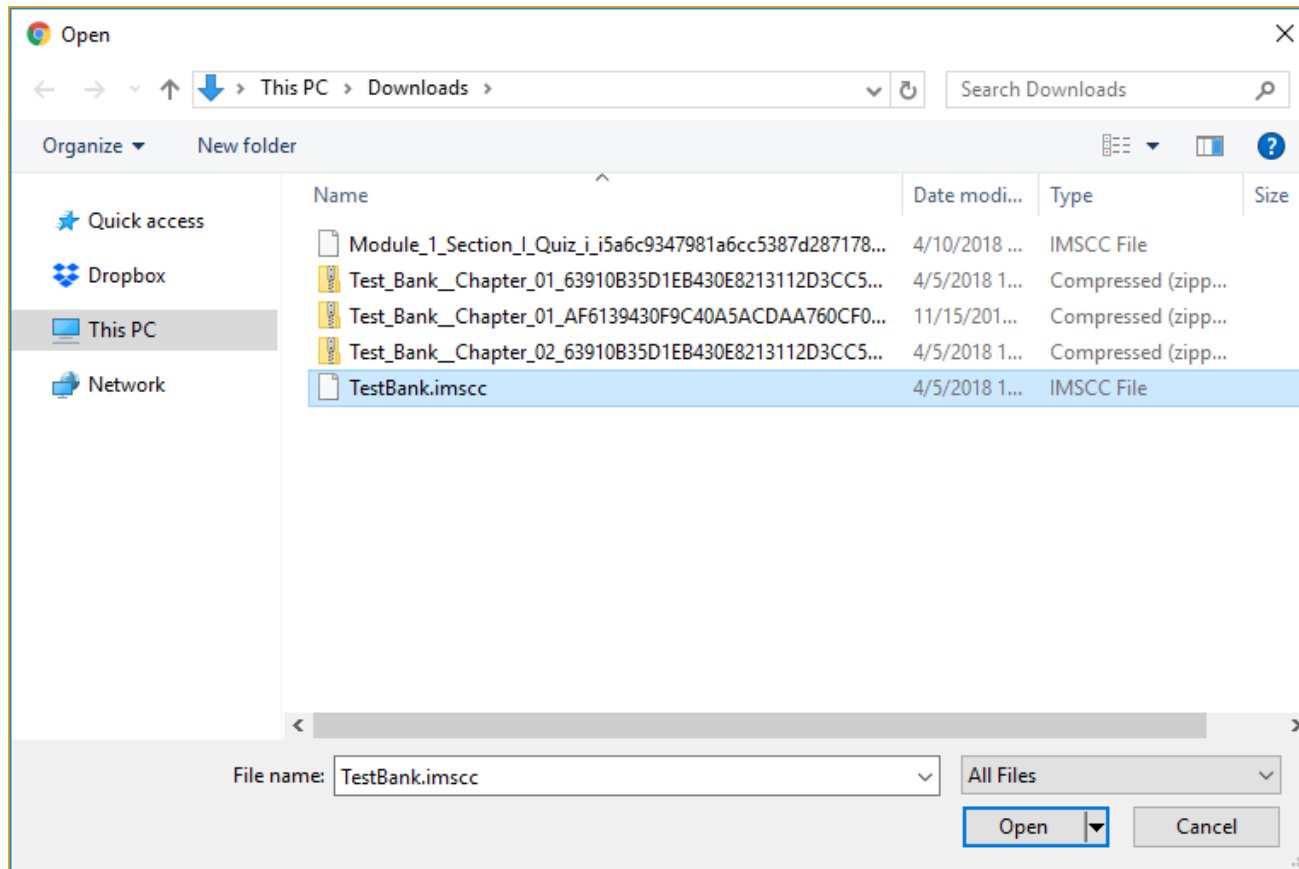
ceLTic Course Import Sample

TENS Course Insert

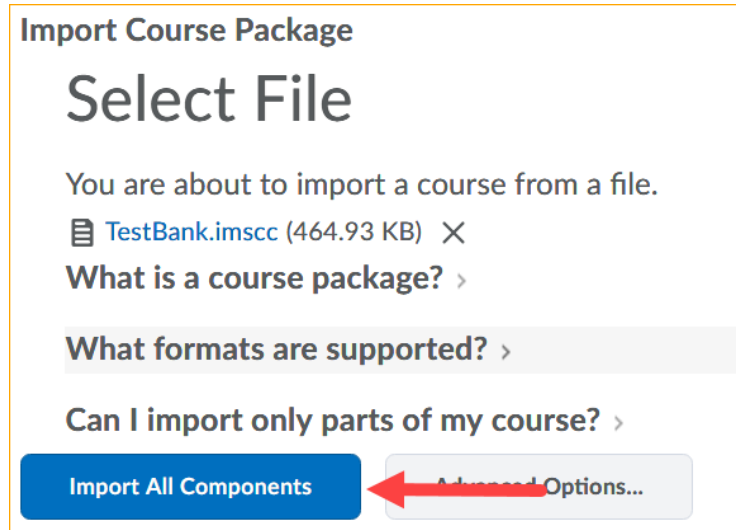
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**Start** ←

5. Click the **Upload** button, and then navigate to where you saved the .imsc test bank you downloaded. Select the Test Bank, and then click Open.




6. Click the **Import All Components** button to begin the import.



**Import Course Package**

## Select File

You are about to import a course from a file.

 TestBank.imsc (464.93 KB) ✕

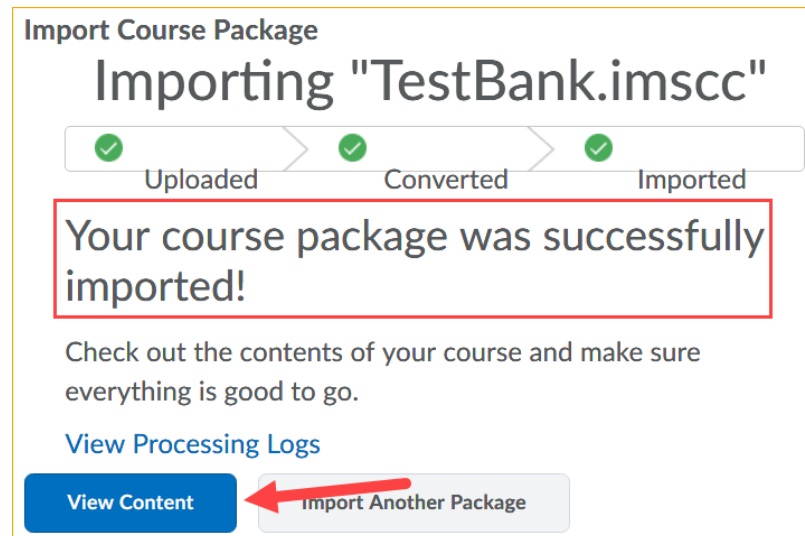
**What is a course package?** >

**What formats are supported?** >

**Can I import only parts of my course?** >


**Import All Components** **Advanced Options...**

7. When the Import is completed, you can click on **View Content** to view the Test Banks you just imported.



**Import Course Package**

## Importing "TestBank.imsc"



**Your course package was successfully imported!**

Check out the contents of your course and make sure everything is good to go.

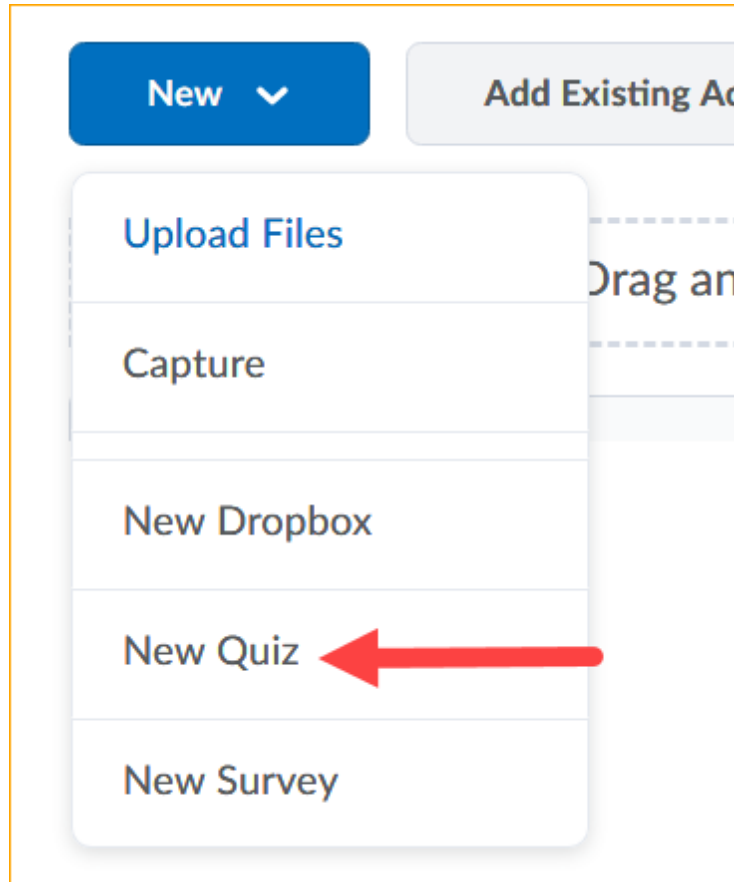
[View Processing Logs](#)

**View Content** **Import Another Package**



## Creating a Quiz in Brightspace using Imported Question Banks

1. Back in your Brightspace course, go to the Content section click **New** and select **New Quiz** from the dropdown



2. On the Create a Quiz screen, give your quiz a name and any Instructions, and then click **Publish**.

Create a Quiz in "Module 1"

Newly Created Quiz

Instructions

Input instructions for Quiz here.

Publish Save Draft Cancel

3. Next, click on **Quiz Setup**.

Newly Created Quiz

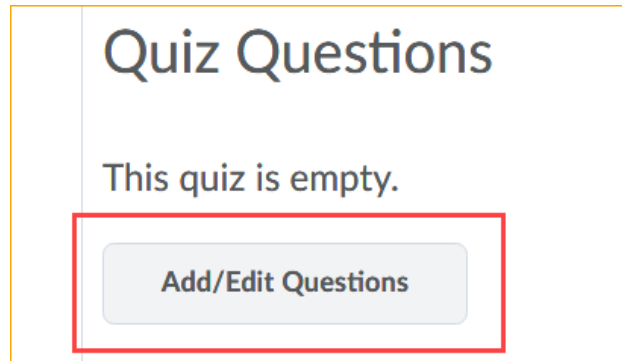
Instructions

Add Instructions...

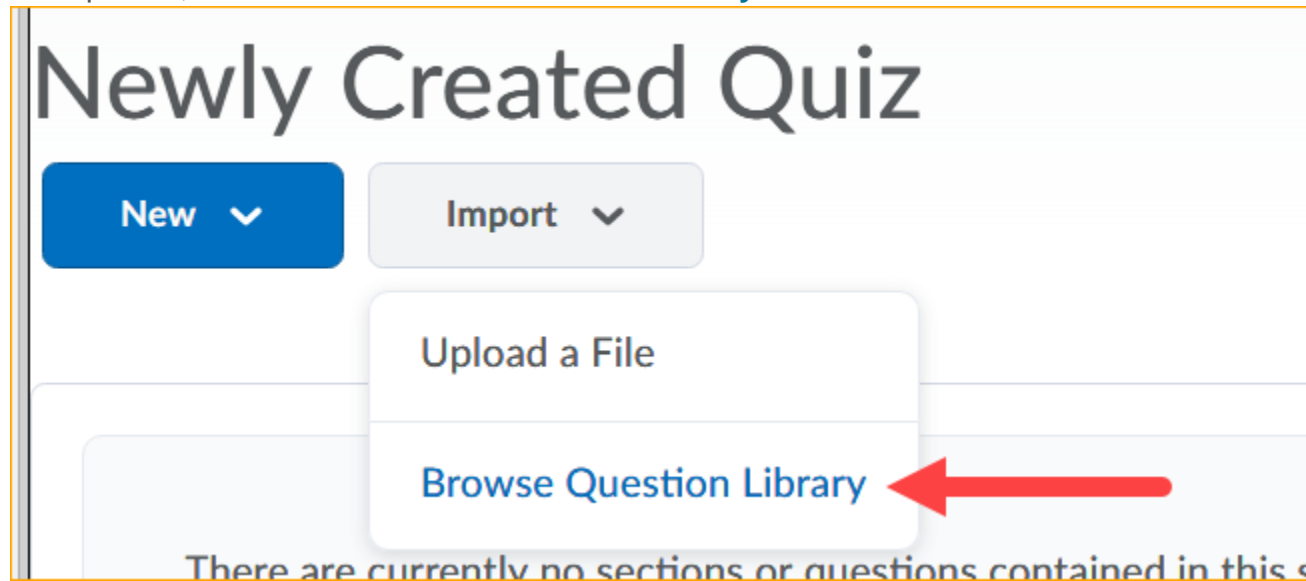
Quiz Setup Publish

Activity Details

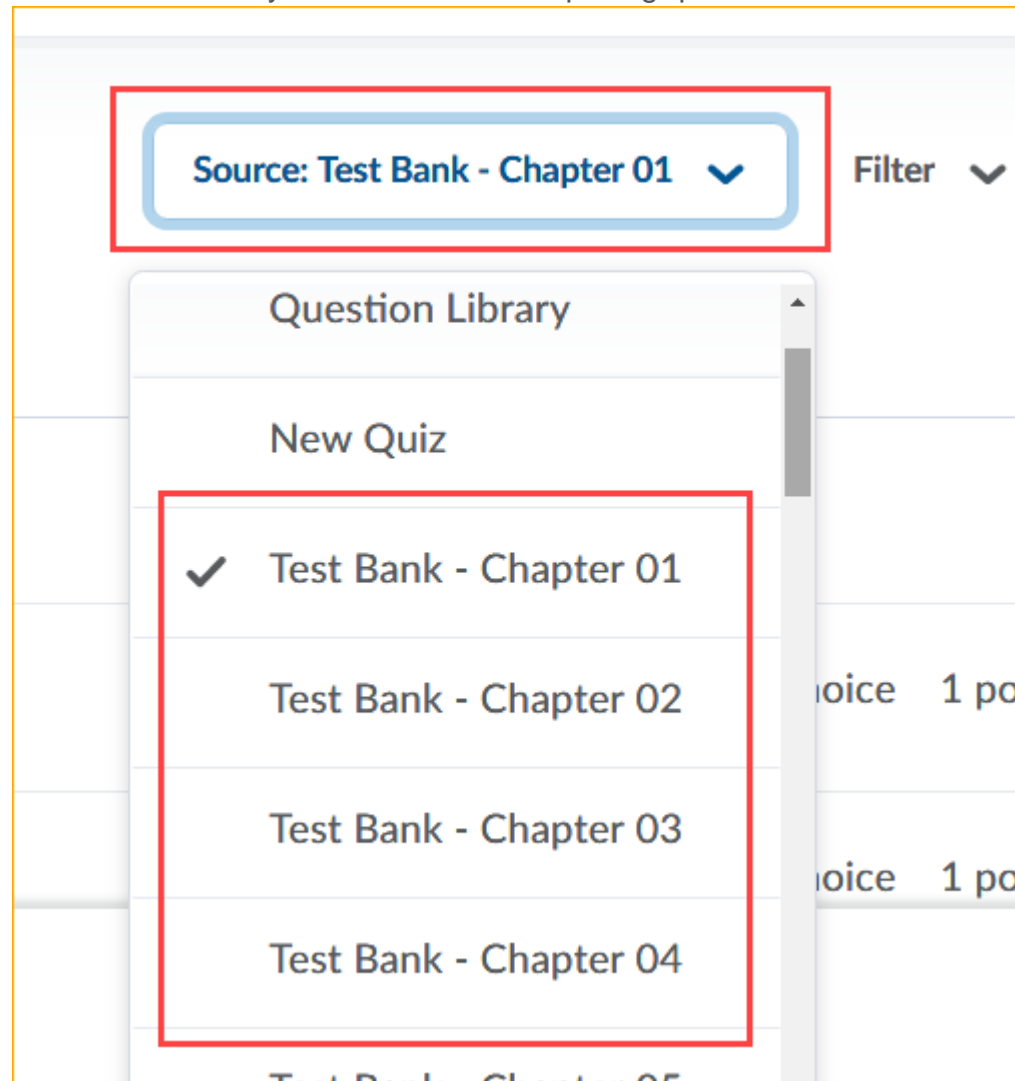
4. On next page, click on **Add/Edit Questions**



5. Click on the **Import** dropdown, and click on **Browse Question Library**.



6. In the **Source** dropdown, select the Test Bank you are interested in pulling questions from.



7. Check the Box next to the question(s) you would like to add. For more details on the question, click the magnifying glass icon to the right of the question. When you are finished selecting questions to add, click the **Add** button.

**Browse Question Library** X

Search question text... Q Source: Test Bank - Chapter 01 Filter Sort

2 items selected






<input checked="" type="checkbox"/>	Question	Multiple Choice	1 point	Q
<input checked="" type="checkbox"/>	Question Also in: New Quiz	Multiple Choice	1 point	Q
<input type="checkbox"/>	Question Also in: New Quiz	Multiple Choice	1 point	Q
<input type="checkbox"/>	Question	Multiple Choice	1 point	Q

Add

- Repeat steps 5, 6, and 7 if you would like to add more questions to your quiz from other Test Banks.
- If you would like to edit the point values for each question, select the questions you would like to edit, and click the **Edit Values** button.

## Newly Created Quiz

**New** ▾ **Import** ▾

 Move  Delete  Order  Edit Values 

<input type="checkbox"/>	Name (click question name to edit)	Type	Points
<input checked="" type="checkbox"/>	? Question ▾	MC	5
<input checked="" type="checkbox"/>	? Question ▾	MC	5
<input checked="" type="checkbox"/>	? Question ▾	MC	5
<input checked="" type="checkbox"/>	? Question ▾	M-S	5
<b>Total: 4 Questions</b>			

10. On the Edit Values screen, modify any of the values you'd like and then click **Save**.

### Edit Values

Name	Points	Difficulty	Bonus	Mandatory
? Question	<input type="text" value="5"/>	<input type="text" value="1"/> ▼	<input type="checkbox"/>	<input type="checkbox"/>
? Question	<input type="text" value="5"/>	<input type="text" value="1"/> ▼	<input type="checkbox"/>	<input type="checkbox"/>
? Question	<input type="text" value="5"/>	<input type="text" value="1"/> ▼	<input type="checkbox"/>	<input type="checkbox"/>
? Question	<input type="text" value="5"/>	<input type="text" value="1"/> ▼	<input type="checkbox"/>	<input type="checkbox"/>

11. When you're finished editing questions, click on **Done Editing Questions**.

## Newly Created Quiz

Settings Help

▼  ▼

12. Now that you're back on the Edit Quiz screen, edit the quiz properties per your needs, and then click **Save and Close**.

Shuffle questions at the quiz level  
Also shuffles sections at the quiz level. Does not cascade to sub-sections.

[Add/Edit Questions](#) [Edit Values](#)

Page Name	Type	Points	Diff	Bonus	Mandatory
1 Q1. Question	MC	5		1	
1 Q2. Question	MC	5		1	
1 Q3. Question	MC	5		1	
1 Q4. Question	M-S	5		1	
<b>Total</b>		<b>20</b>			

**Description / Introduction**

▷ [Expand description / introduction](#)  
 messages have been set

**Page Header / Footer**

▷ [Expand page header / footer](#)

**Optional Advanced Properties**

▷ [Expand optional advanced properties](#)  
 optional advanced properties have been set

[Save and Close](#) [Save](#) [Cancel](#)



13. The quiz has now been added to your course and should be available for students to take. Click **Content** and you should see your quiz.

Module 1 Settings

Add dates and restrictions... Published

Add a description...

**New** Add Existing Activities Bulk Edit

Newly Created Quiz Quiz ✓

Input instructions for Quiz here.