

Canvas Test Bank .zip Import and Quiz Creation

Introduction: This guide will walk you through downloading a zipped test bank, uploading it into Canvas, and creating a quiz. Please note that for these files this procedure only applies to the Canvas LMS.

Accessing Downloadable Test Banks

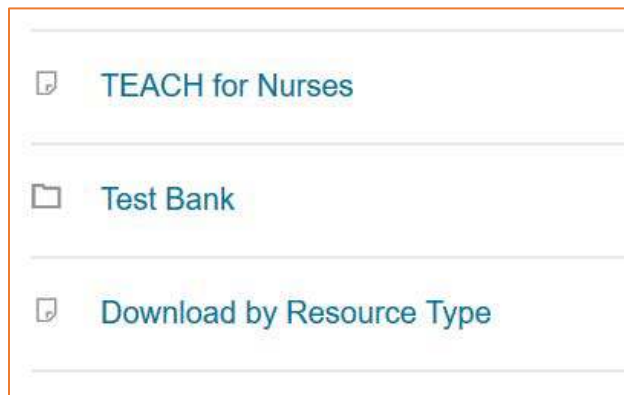
1. Start by logging into your Evolve account at evolve.elsevier.com. On your My Evolve page, click into your resource.

The screenshot displays the 'My Evolve' user interface. At the top, there is a navigation bar with 'Evolve' on the left and 'My Evolve', 'Catalog', and 'Help' in the center. On the right side of the navigation bar, there are icons for 'Alerts' (with a notification badge) and 'Account'. Below the navigation bar, the main heading 'My Evolve' is followed by 'My Content'. On the left side, there is a 'My Content' section with a 'New Folder' button. In the center, there is an information icon and the text 'To add more content, visit the catalog.' Below this, there is a 'View your back-ordered items' link and a 'Sort by' dropdown menu. A button labeled 'Access Canvas provided by Elsevier' is also present. At the bottom, there is a resource card for 'Evolve Resources for Fundamentals of Nursing, 9th Edition' with a book cover image, a star icon, and a vertical ellipsis icon. The text 'Resources - Content Library' is displayed below the resource title.

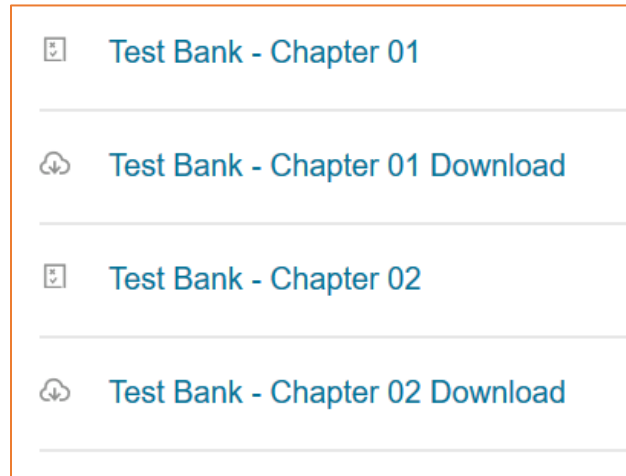
2. Inside of your resource, click into the **Instructor Resources** folder.



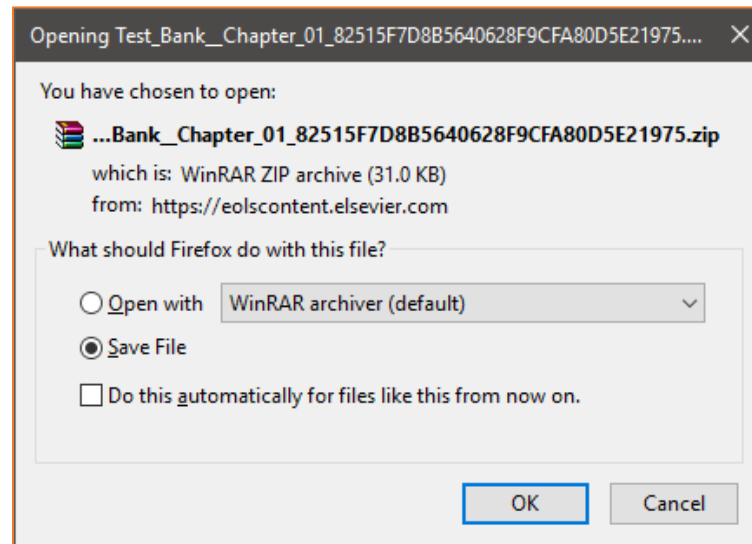
3. Inside the Instructor Resource folder, click into the folder labeled **Test Banks**. For most resources, this will be listed toward the bottom of the screen.



4. The Test Bank folder will contain two types of link. For uploading into your LMS, you will want to click the chapter test banks marked **“Download.”**

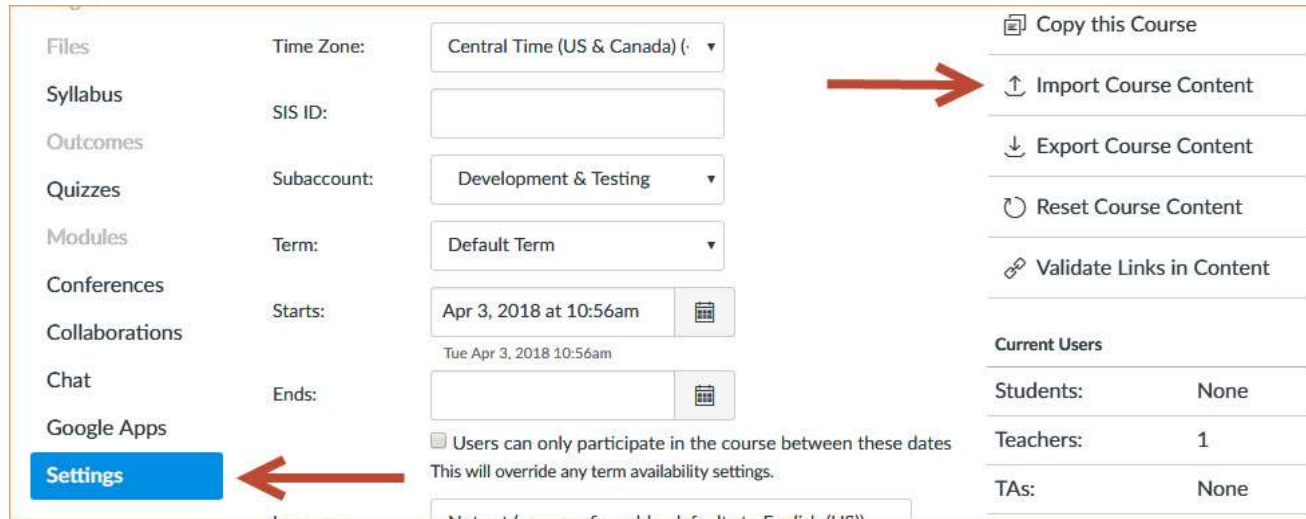


5. Save the file to your computer.

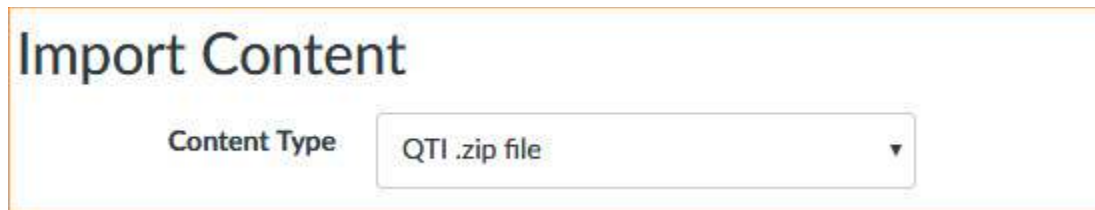


Importing Question Banks Into Canvas

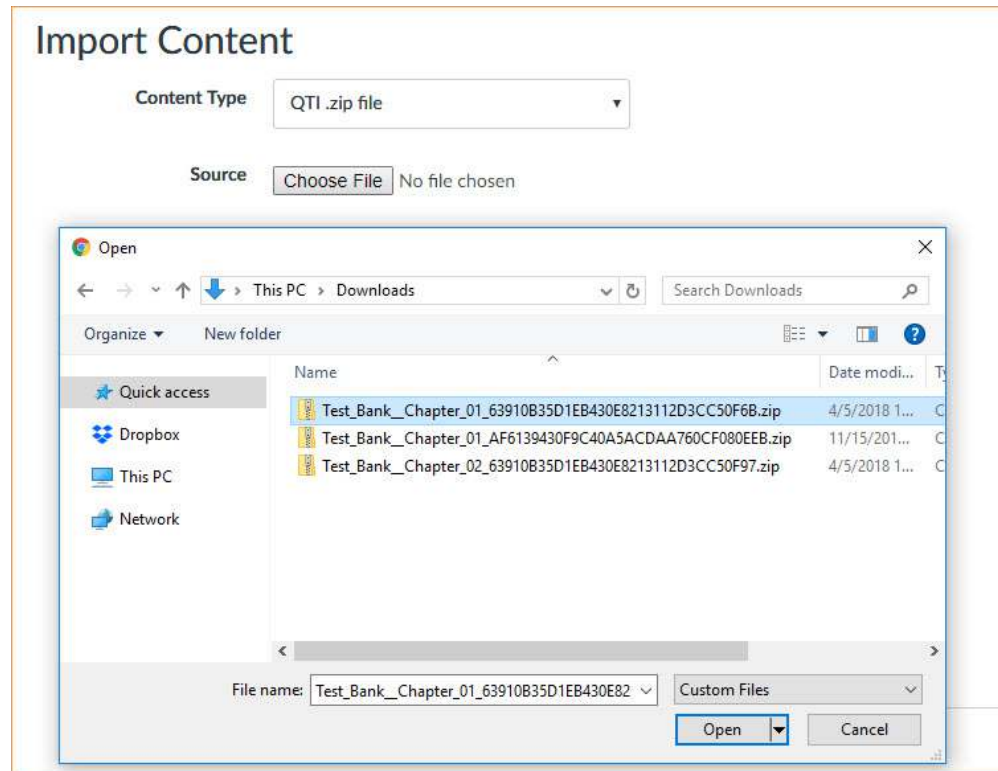
1. Log into Canvas and click on your course from the Dashboard.
2. Inside the course, click on **Settings** on the bottom left and then choose **Import Course Content** on the right.



3. In the **Import Content** section, choose **QTI .zip file** from the Content Type dropdown menu.



- Next to **Source**, click **Choose File** and find the Question Bank with the .zip file extension you downloaded from Evolve, then click Open.



5. Then press the **Import** button.

Import Content

Content Type: QTI .zip file

Source: Choose File Test_Bank_C...CC50F6B.zip

Options: Overwrite assessment content with matching IDs

Default Question bank: Select question bank

Import

6. When the Import function is complete, your Test Banks will be available to use in the Quizzes section.

Creating a Quiz in Canvas using Imported Question Banks

1. In your Canvas course, go to the **Quizzes** section and click on the **+Quiz** button at the top right.

Import1 > Quizzes

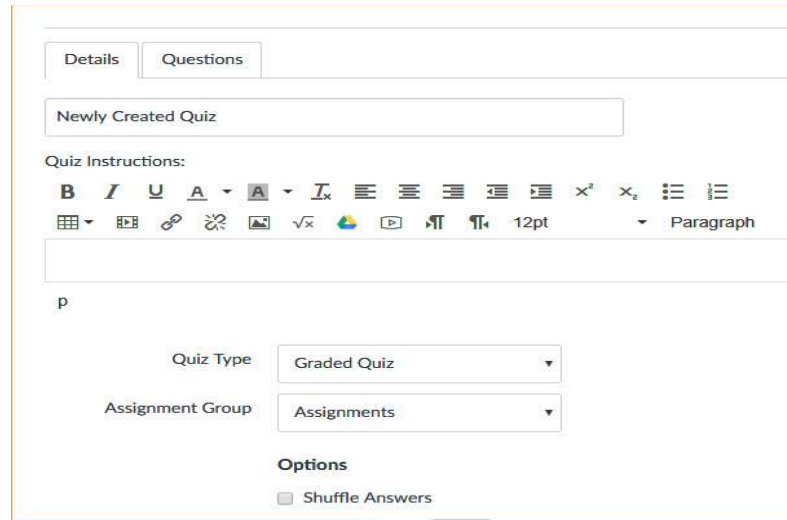
Search for Quiz

+ Quiz

Assignment Quizzes

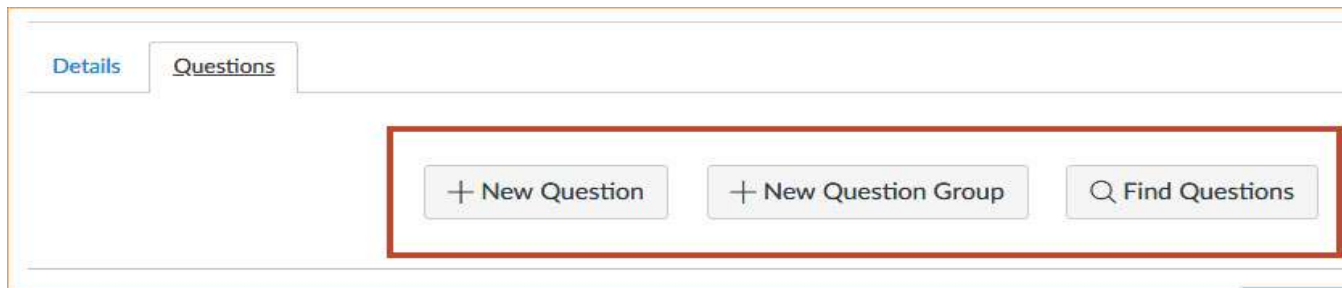
- Scenario FUN 2 Interdisciplinary Communication (1 pt | 1 Question)
- Scenario FUN 2 Journaling (1 pt | 1 Question)
- Scenario FUN 2 Post-simulation Exercises (0 pts | 3 Questions)
- Scenario FUN 2 Post-simulation Quiz (0 pts | 0 Questions)
- Scenario FUN 2 Pre-simulation Exercises (2 pts | 2 Questions)

- You will be on the **Details** tab. Give the Quiz a name, and add any details you would like such as a description, allowing multiple attempts, a due date, etc.



The screenshot shows the 'Details' tab of a quiz configuration interface. At the top, there are two tabs: 'Details' (selected) and 'Questions'. Below the tabs is a text input field containing 'Newly Created Quiz'. Underneath is a 'Quiz Instructions:' section with a rich text editor toolbar. The toolbar includes icons for bold (B), italic (I), underline (U), text color (A), background color (A), link (I), list (ul), ordered list (ol), indent (L), outdent (R), subscript (x²), superscript (x₂), bulleted list (ul), and numbered list (ol). Below the toolbar is a text area with a 'p' paragraph symbol. At the bottom, there are two dropdown menus: 'Quiz Type' set to 'Graded Quiz' and 'Assignment Group' set to 'Assignments'. Below these is an 'Options' section with a checkbox for 'Shuffle Answers' which is currently unchecked.

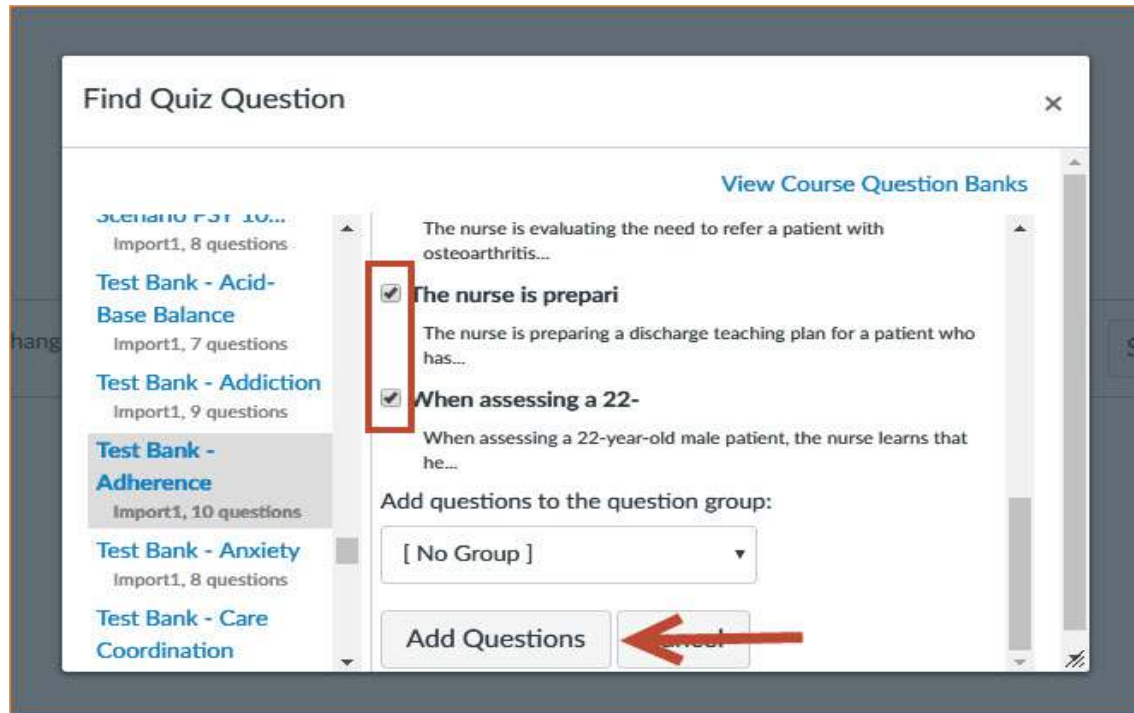
- Next to Details, click on the **Questions** tab.
- On the Questions tab, select **+New Question** if you want to create/write your own questions, **+New Question Group** if you want to pull random questions from the Test Banks(s), or **Find Questions** to select specific questions from the Test Banks.



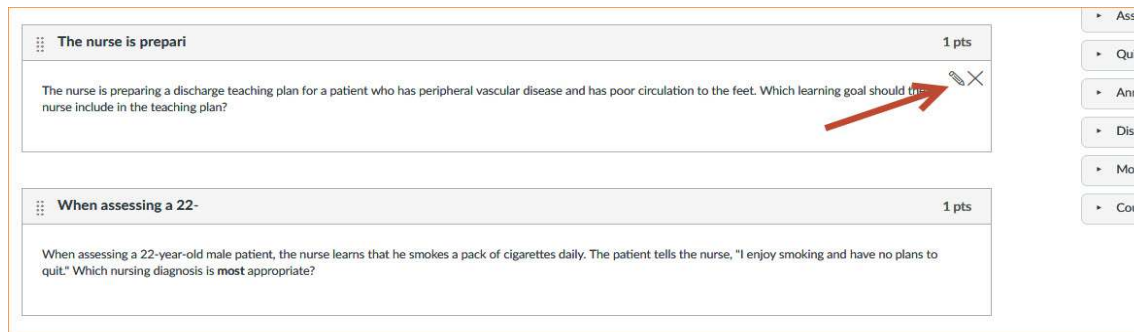
The screenshot shows the 'Questions' tab of the quiz configuration interface. At the top, there are two tabs: 'Details' and 'Questions' (selected). Below the tabs, there is a large empty area. At the bottom of this area, there are three buttons: '+ New Question', '+ New Question Group', and 'Find Questions'. These three buttons are enclosed in a red rectangular box.

- Select **Find Questions** and you will see the list of available banks and their questions.

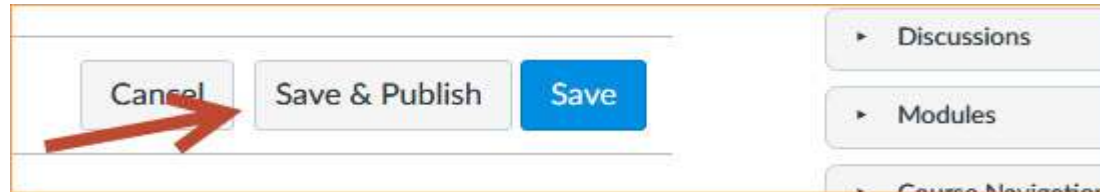
6. Select the Test Bank you want to use, select the question(s) you want to use, and then scroll to the bottom and click **Add Questions**.



7. Repeat steps 5 and 6 to add more questions to the test if desired.
8. After adding questions, you'll be back on the Questions tab. Here, you can edit each question's properties including the wording, how many points each is worth, etc by clicking the pencil icon next to each question.



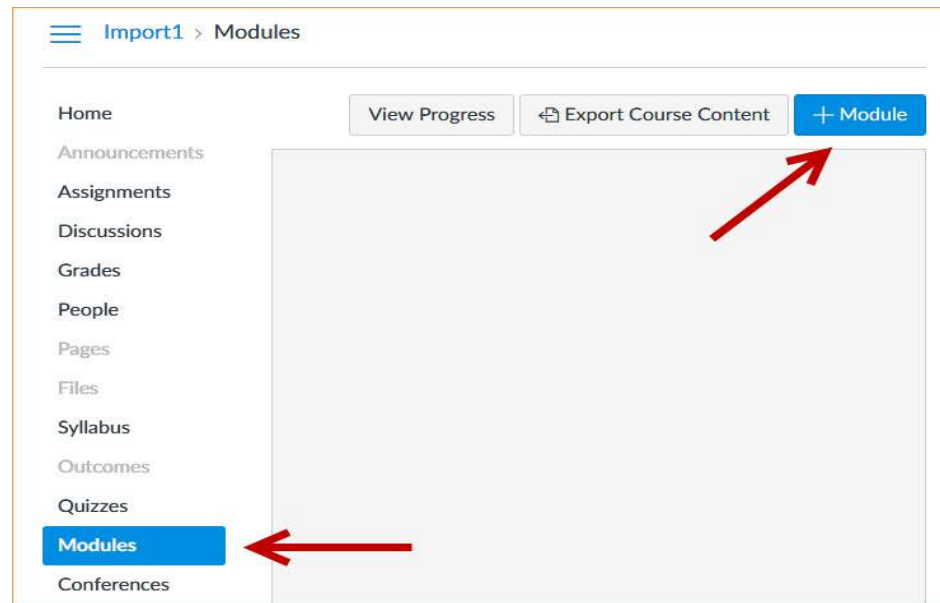
9. When finished adding and editing questions, click on **Save & Publish** at the bottom.



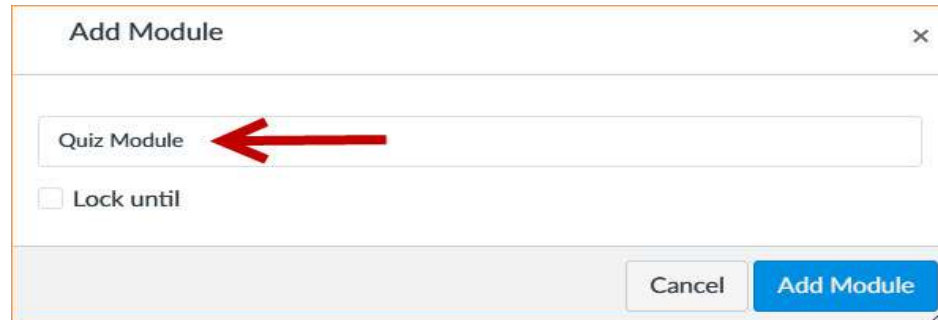
Adding a Quiz to a Module

Now that the Quiz has been created and Published, we need to add it to a new or existing Module so students can access it.

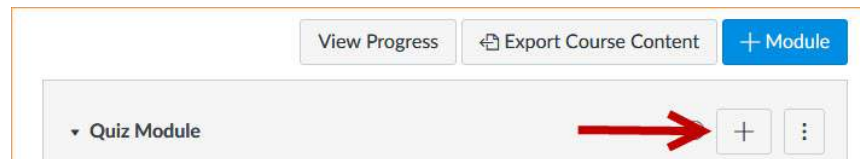
1. In your Canvas course, click on **Module**. To create a new Module, click **+Module** at the top right.



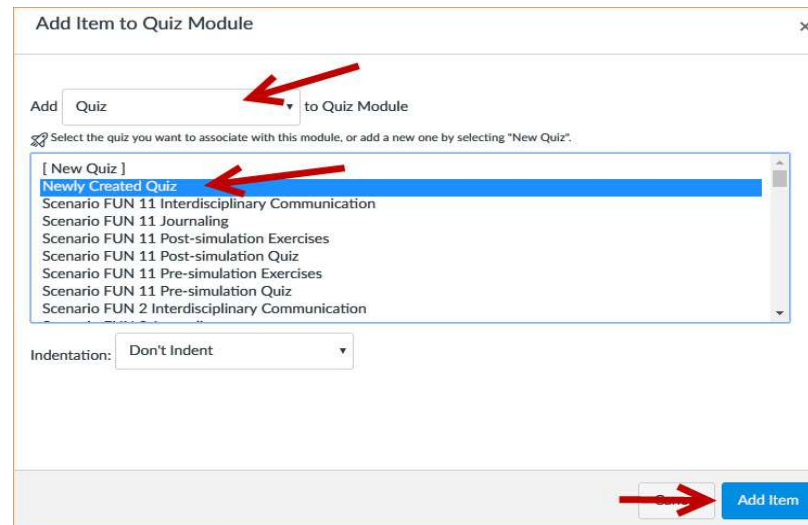
2. In the popup, give the Module a name, and then click **Add Module**.



3. In your new Module, click Plus sign at the far right to add new content.



4. Select **Quiz** from the dropdown, select your created quiz, and then click **Add Item**.



5. The Quiz has been now added to the Module. If the Module isn't published (has a green check next to it) click the Publish button and it will be available for students to see and take.

