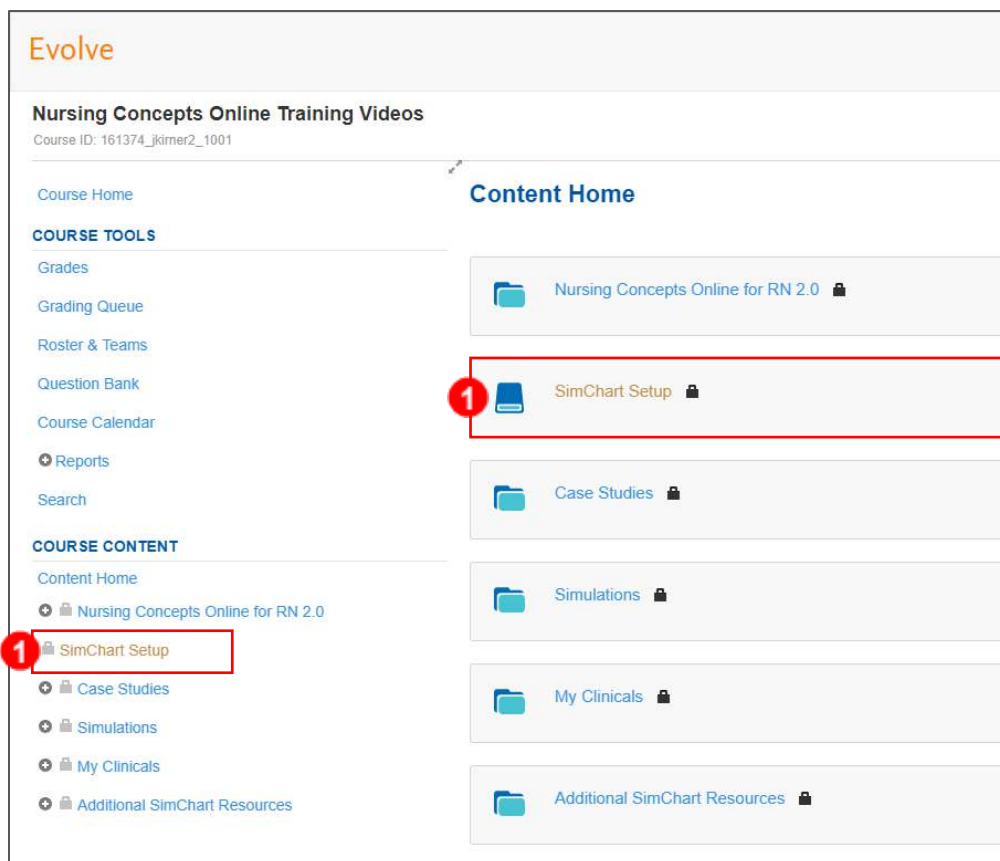


Nursing Concepts Online – Creating a My Clinical Assignment in NCO

My Clinicals were built by Elsevier to allow instructors to enhance the student clinical experience. They provide the student with a blank electronic health record or EHR and can be used to make simulations and lab experiences more realistic as students become familiar with the process of finding information and documenting the EHRs. It is also helpful as students log their clinical experiences and build their portfolio for future NCLEX preparation. Instructors can assign a clinical assignment with a specific topic or disease before publishing it to students. This guide goes over how to create a Clinical Assignment in NCO.

Creating a My Clinical Assignment

1. Begin by entering your NCO Course. In Course Content, click **SimChart Setup**.
 - a. This will open SimChart Setup in a new tab. By default, you will enter in the **Clinical tab**.



2. Edit any of the following Sections

- a. **Assignment Title** (*required*) – This will be the title of the My Clinical assignment both in SimChart and in Evolve.
- b. **Assignment Objectives** (*optional*) – The text written in this box will appear for the student when they enter the assignment. It is often used to describe what the student is required to do in the EHR.
- c. **Add Competencies Related to this Assignment** (*optional*) – Competencies selected here will also appear for the student when they enter the assignment. Ones chosen can also be checked off as complete in the grading report.
- d. **Upload File for Students** (*optional*) – This will allow a file to be uploaded for students to view when opening the assignment.

3. Click **Publish**.

Logout

Elsevier Content
My Cases

Search by Title or Keywords

Inbox
Model EHRs
Simulations
Case Studies
Clinicals
Grading

Clinical Setup

2 a

Assignment Title (required):

2 b

Assignment Objectives (optional):

Additional Information

2 c

Add Competencies Related to this Assignment (optional):

Quality and Safety Education for Nurses (QSEN)

☐ Patient-Centered Care
 ☐ Teamwork & Collaboration
 ☐ Evidence-Based Practice
 ☐ Quality Improvement
 ☐ Safety
 ☐ Informatics

The NCLEX-RN® Client Needs

The NCLEX-PN® Client Needs

National Patient Safety Goals

Add Custom Competency

2 d

Upload File for Students (optional):

File Name:

File to Upload:

Choose File

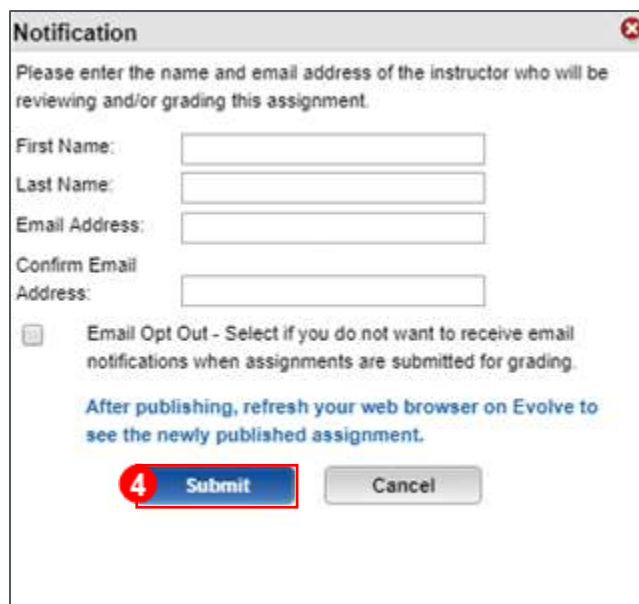
No file chosen

Note: File must be bmp, doc, gif, jpeg, pdf, png, ppt, or xls. Size limit 3 MB.

3

Publish

4. The Notification dialog box appears. Complete the **Confirm Email Address** field if desired or check the **Email Opt Out** box, then click **Submit**.

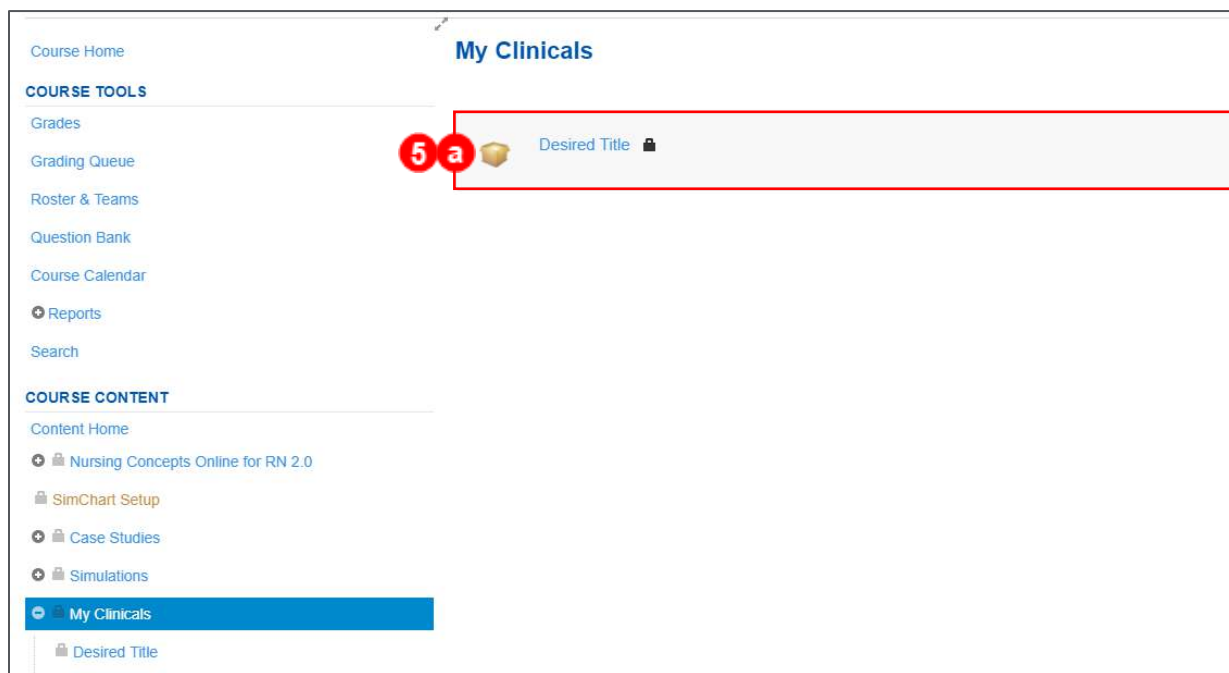


The image shows a 'Notification' dialog box with a title bar and a close button. The text inside reads: 'Please enter the name and email address of the instructor who will be reviewing and/or grading this assignment.' Below this are four text input fields labeled 'First Name:', 'Last Name:', 'Email Address:', and 'Confirm Email Address:'. Below the fields is a checkbox labeled 'Email Opt Out - Select if you do not want to receive email notifications when assignments are submitted for grading.' Below the checkbox is a blue text instruction: 'After publishing, refresh your web browser on Evolve to see the newly published assignment.' At the bottom are two buttons: 'Submit' (highlighted with a red box and a red circle with the number 4) and 'Cancel'.

NOTE: If **Email Opt Out** is not chosen, an email will be sent to the instructor whenever a student submits his/her assignment.

5. The Alert window displays. Click **OK**.

- a. The assignment will then be published to students and will appear in the My Clinicals folder in your NCO Course.



NOTE: If a course copy is requested for your NCO course, My Clinical links will appear; however, they will not be functional.

END OF GUIDE