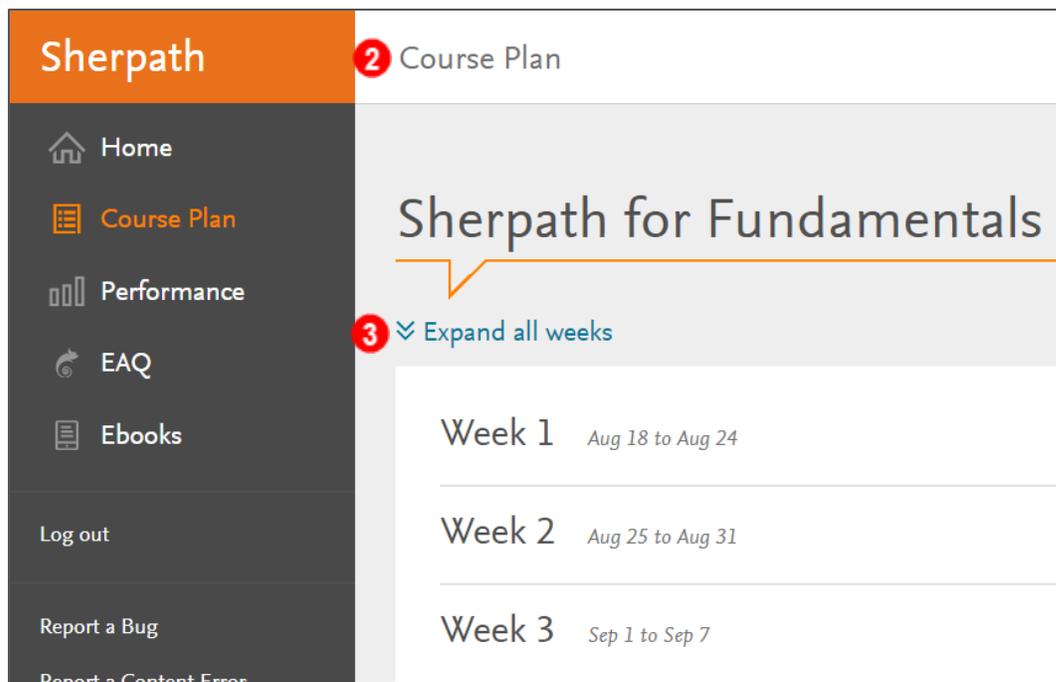


Sherpath: Planning Your Course – Renaming a Week

NOTE: Depending upon the Sherpath collection you are using, the modules will be arranged either by topics or by book chapters.

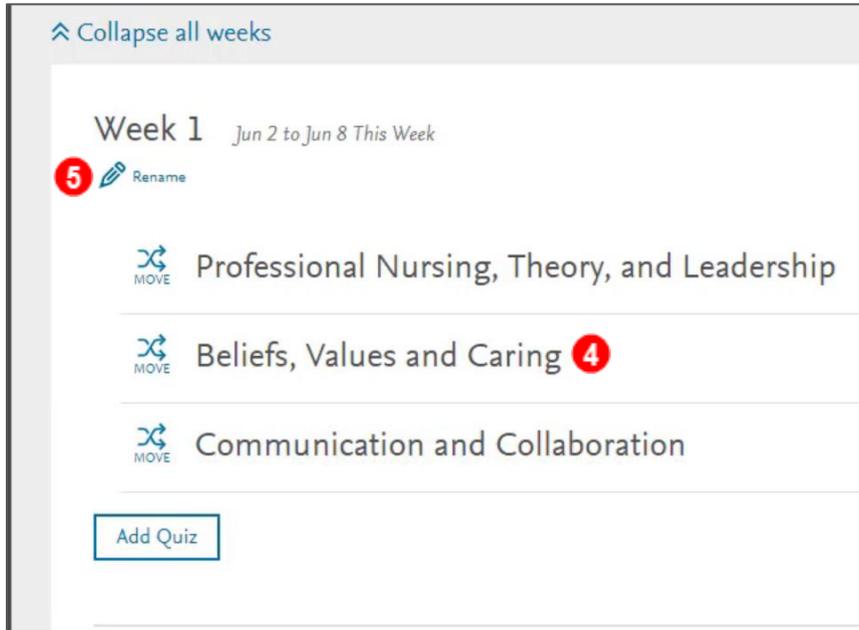
Renaming a Week

1. To get started, click on the link to Sherpath within your course.
2. The **Course Plan** page appears.
3. Click **Expand all weeks** under your Sherpath course title.

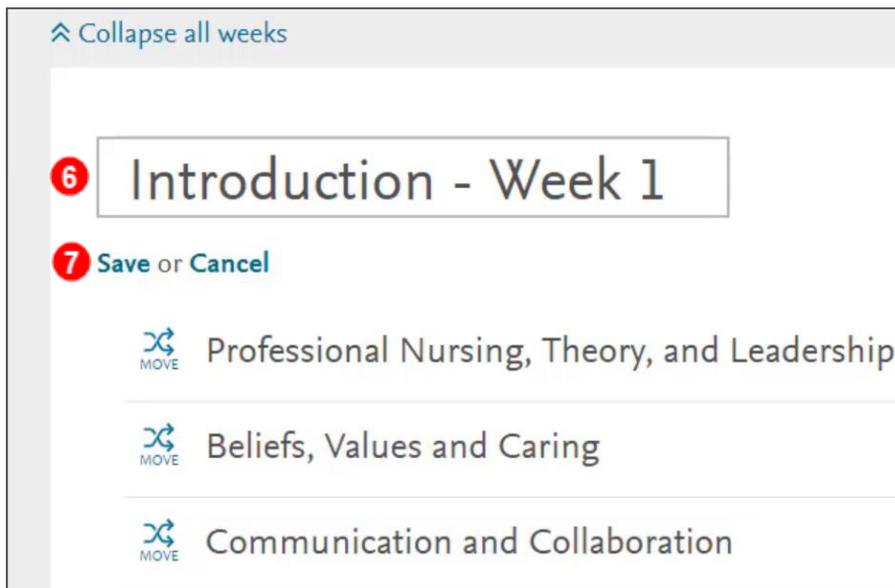


The screenshot shows the Sherpath interface. On the left is a dark sidebar with the 'Sherpath' logo at the top. Below the logo are navigation links: Home, Course Plan (highlighted in orange), Performance, EAQ, Ebooks, Log out, Report a Bug, and Report a Content Error. The main content area is titled 'Course Plan' and displays 'Sherpath for Fundamentals'. Below the title is a blue link 'Expand all weeks' with a red '3' next to it. Underneath, three weeks are listed: Week 1 (Aug 18 to Aug 24), Week 2 (Aug 25 to Aug 31), and Week 3 (Sep 1 to Sep 7). A red '2' is placed above the 'Course Plan' header, and a red '3' is placed above the 'Expand all weeks' link.

4. The course modules will appear beneath each week.
5. To change the name of a week, click the **Rename** button next to the pencil icon under the week you wish to change the name of.



6. A text box will appear where you can then edit the name of that particular week.
7. Click **Save** to keep any changes to the name that you have made.



8. Your changes are saved, and you have renamed your week!



END OF GUIDE