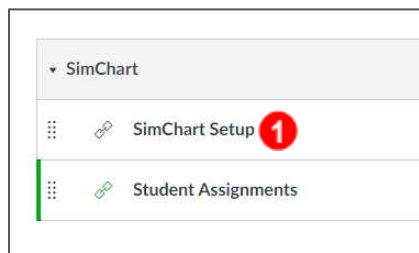
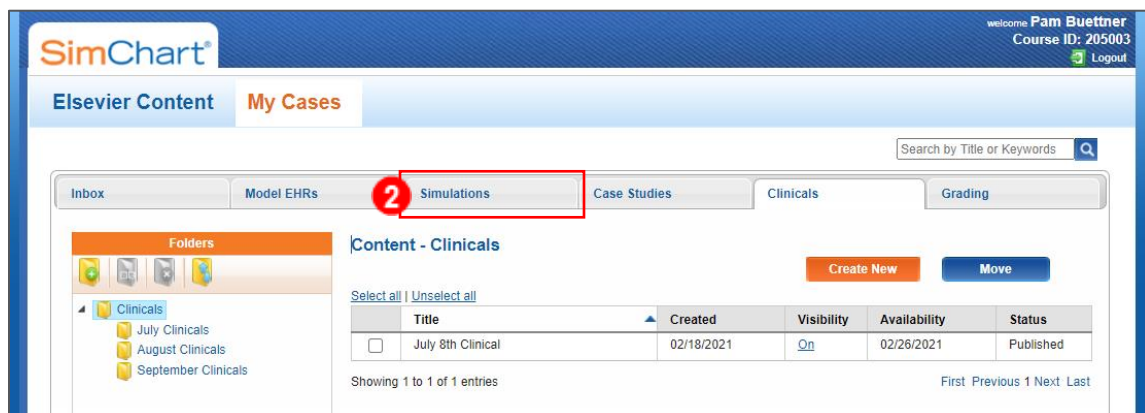


SimChart® for Nursing: Publishing a SimChart Simulation, Folder Options, and Assignment Visibility Options on an LMS

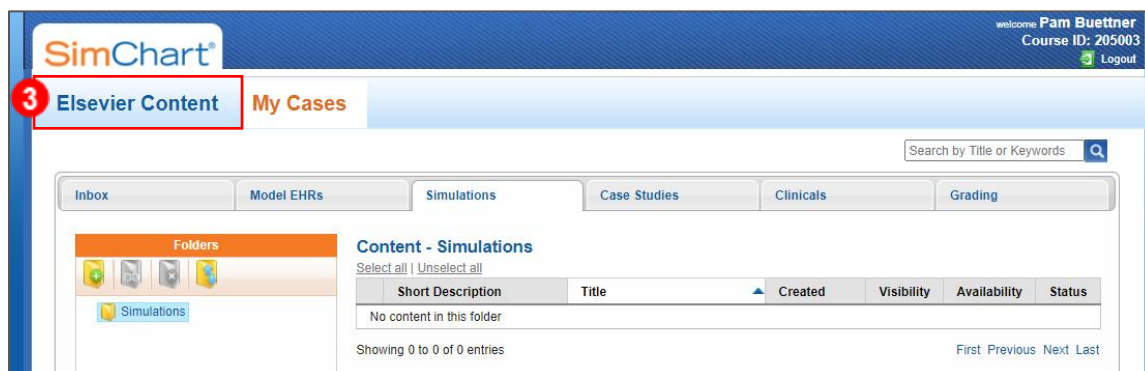
1. To publish a Simulation in a SimChart course hosted on your own LMS, start by clicking into your **SimChart Setup**.



2. This will open the Clinicals tab. Click the **Simulations** tab.

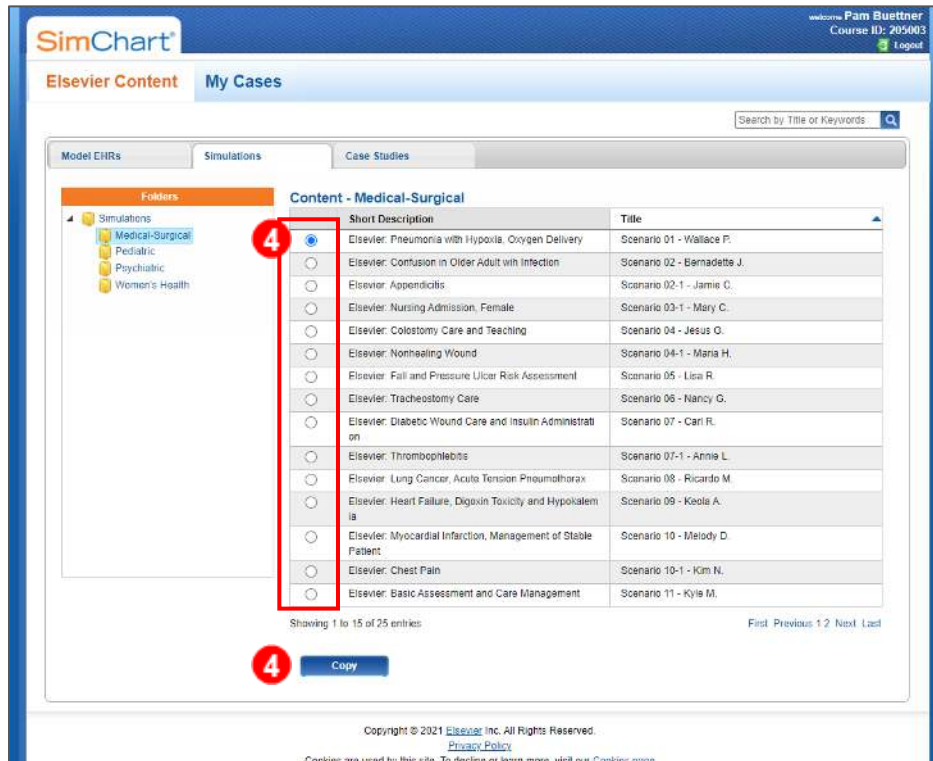


3. Initially there will be no content on the Simulations page. To find existing Elsevier content, click the **Elsevier Content** tab in the upper-left corner.

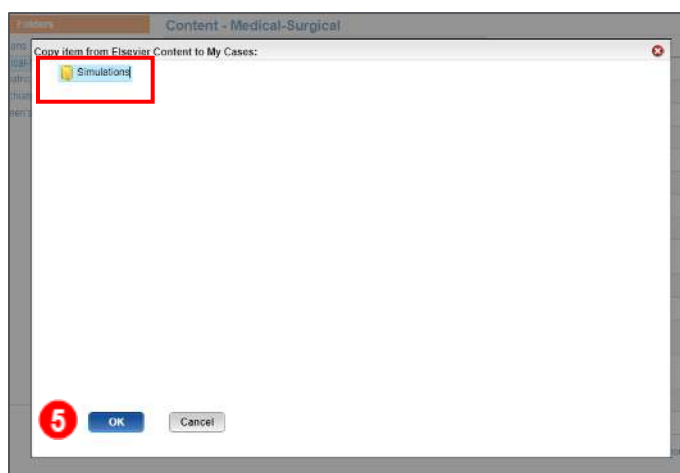


SimChart® for Nursing: Publishing a SimChart Simulation, Folder Options, and Assignment Visibility Options on an LMS

- Click into the **Simulations** tab. Use the folders on the left to search through the Elsevier content. When you find a Simulation you would like to use click the **radio button** to the left of it and click the blue **Copy** at the bottom of the page.



- A list of your My Cases folders will display. In this instance, a folder structure has not been created. Click the **folder** you would like to copy to then click **OK**.



SimChart® for Nursing: Publishing a SimChart Simulation, Folder Options, and Assignment Visibility Options on an LMS

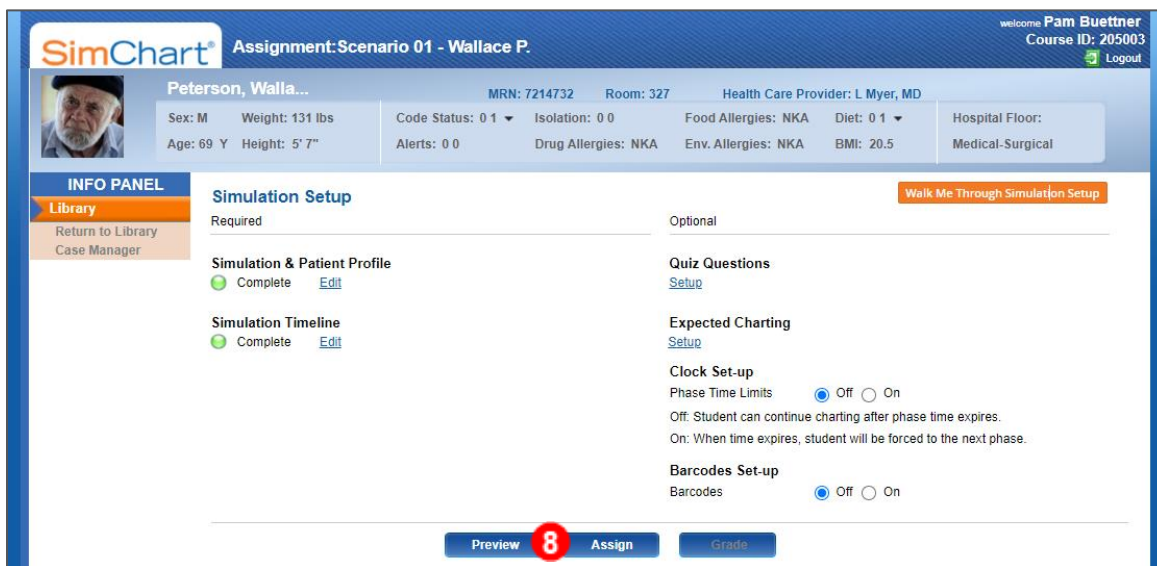
- To immediately open the Simulation, click **Yes** and skip to step 8. Otherwise click **Not Now**.



- The My Cases – Simulations tab will appear. The Simulation you moved will be listed. To assign the Simulation to your students, click the **title of the Simulation**.

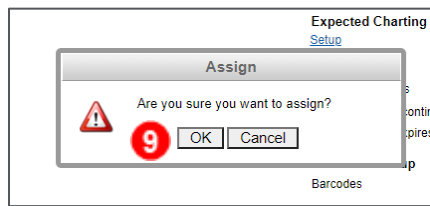


- A page will open giving you access to edit various aspects of the Simulation. There will also be a **Preview** button which allows you to access the Simulation as a student. To publish the Simulation without any changes, click **Assign**.



SimChart® for Nursing: Publishing a SimChart Simulation, Folder Options, and Assignment Visibility Options on an LMS

9. Click OK to verify.



10. A notification box will open, listing your name and e-mail address. If you would like to receive a Notification when a student submits the assignment, **confirm your e-mail address** and click **Submit**. If you would like to opt out of the notifications, check the **Email Opt Out** option and click **Submit**.

Notification

Please enter the name and email address of the instructor who will be reviewing and/or grading this assignment.

First Name:

Last Name:

Email Address:

Confirm Email Address:

Email Opt Out - Select if you do not want to receive email notifications when assignments are submitted for grading.

After publishing, refresh your web browser on Evolve to see the newly published assignment.

11. The Simulation is now assigned. Click **Return to Library Case Manager** on the left.

SimChart Assignment: Scenario 01 - Wallace P.

welcome Pam Buettner Course ID: 205003 Logout

Peterson, Walla... MRN: 7214732 Room: 327 Health Care Provider: L Myer, MD

Sex: M Weight: 131 lbs Code Status: 0 1 Isolation: 0 0 Food Allergies: NKA Diet: 0 1 Hospital Floor: Medical-Surgical

Age: 69 Y Height: 5' 7" Alerts: 0 0 Drug Allergies: NKA Env. Allergies: NKA BMI: 20.5

INFO PANEL

Library

Return to Library Case Manager

Simulation Setup

Required

Optional

Simulation & Patient Profile

Complete Edit

Simulation Timeline

Complete Edit

Quiz Questions

Setup

Expected Charting

Setup

Clock Set-up

Phase Time Limits Off On

Off: Student can continue charting after phase time expires.

On: When time expires, student will be forced to the next phase.

Barcodes Set-up

Barcodes Off On

Confirmation x

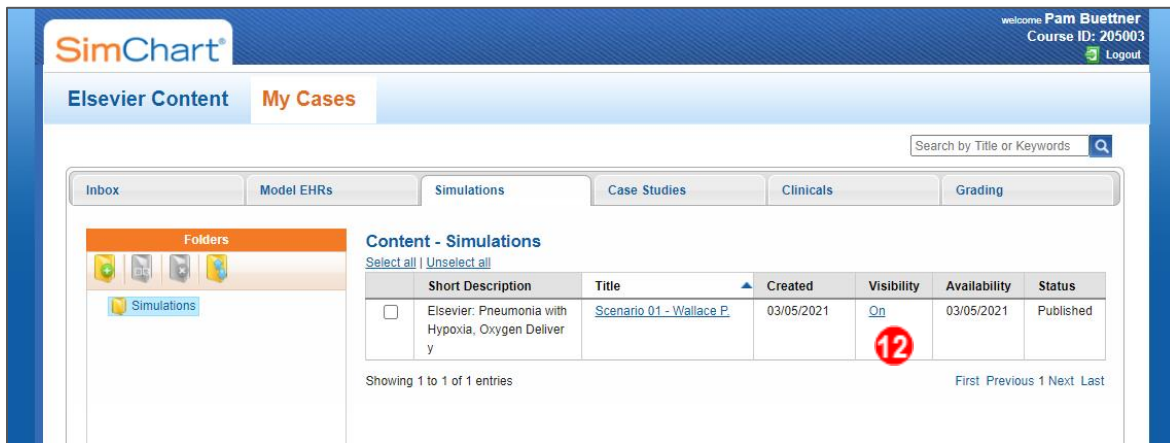
Simulation assigned.



12. The Simulation is now listed on the Simulation tab as Published.

NOTE: Once a Simulation is published it cannot be edited.

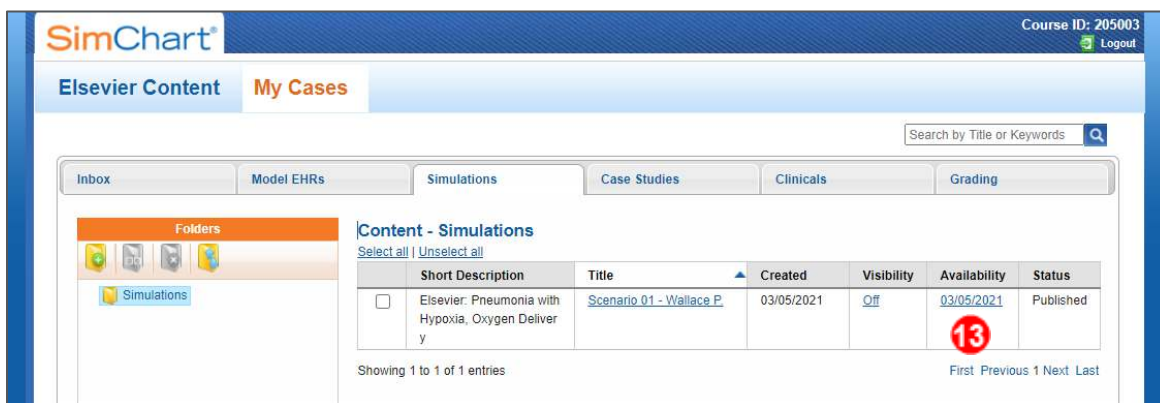
Here you will see the **Date** the Simulation was created, the **Visibility**, **Availability Date**, and **Status**. All newly published Simulations will be immediately available to students. You can toggle the visibility by clicking **ON/OFF** under the Visibility.



The screenshot shows the SimChart interface with the 'Simulations' tab selected. A table lists one simulation entry. The 'Visibility' column for this entry is 'On', which is circled in red with the number 12. The 'Availability' column shows the date '03/05/2021'.

Short Description	Title	Created	Visibility	Availability	Status
Elsevier: Pneumonia with Hypoxia, Oxygen Delivery	Scenario 01 - Wallace P	03/05/2021	On	03/05/2021	Published

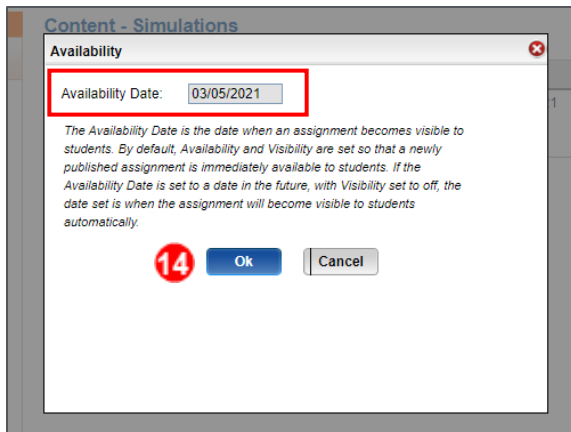
13. Once the visibility is turned off for a Simulation, you can click the **Date** under Availability to change the date the assignment will become visible to students.



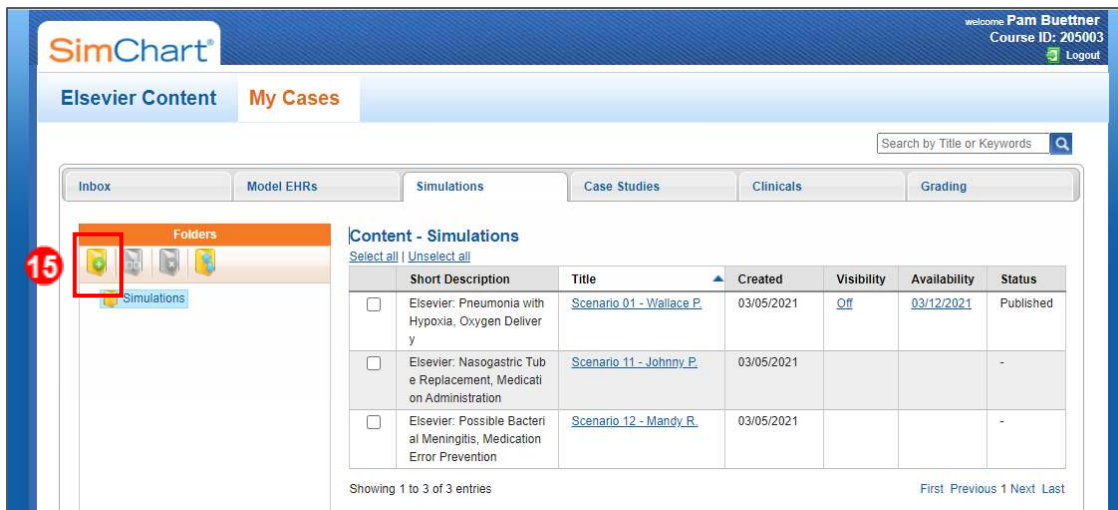
The screenshot shows the SimChart interface with the 'Simulations' tab selected. The same simulation entry is shown, but the 'Visibility' column is now 'Off', circled in red with the number 13. The 'Availability' column shows the date '03/05/2021'.

Short Description	Title	Created	Visibility	Availability	Status
Elsevier: Pneumonia with Hypoxia, Oxygen Delivery	Scenario 01 - Wallace P	03/05/2021	Off	03/05/2021	Published

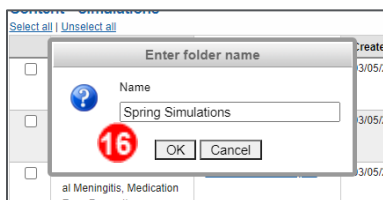
14. Click the **Availability Date** field to choose a date. Then, click **OK**. The visibility will remain set to off until the availability date arrives.



15. To the left of the Simulations list is the folders area. Here, you can create a folder structure to organize your Simulations. Students will see this folder structure as well when accessing their Simulations. To create a folder, click the **New Folder** button.



16. Enter the folder name and click OK.



SimChart® for Nursing: Publishing a SimChart Simulation, Folder Options, and Assignment Visibility Options on an LMS

17. Once folders are created, you can move Simulations into the folders by checking the box to the left of the Simulations you wish to move and clicking the **Move** button at the bottom of the page.

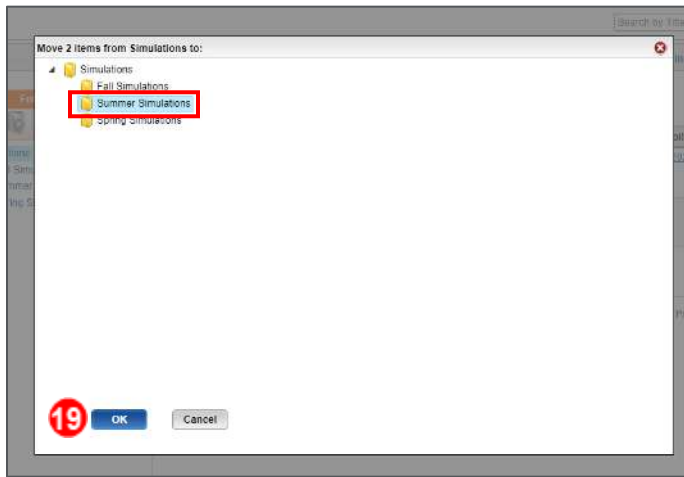
The screenshot shows the SimChart interface with the 'Content - Simulations' page. The left sidebar shows a folder structure under 'Simulations' with sub-folders for 'Fall Simulations', 'Summer Simulations', and 'Spring Simulations'. The main content area displays a table of simulation entries. A red box highlights the checkboxes for two entries: 'Elsevier: Nasogastric Tube Replacement, Medication Administration' and 'Elsevier: Possible Bacterial Meningitis, Medication Error Prevention'. A red circle with the number 17 is placed over these checkboxes. At the bottom of the page, a red circle with the number 17 is placed over the 'Move' button.

Short Description	Title	Created	Visibility	Availability	Status
<input type="checkbox"/> Elsevier: Pneumonia with Hypoxia, Oxygen Deliver	Scenario 01 - Wallace P.	03/05/2021	Off	03/12/2021	Published
<input checked="" type="checkbox"/> Elsevier: Nasogastric Tube Replacement, Medication Administration	Scenario 11 - Johnny P.	03/05/2021			-
<input checked="" type="checkbox"/> Elsevier: Possible Bacterial Meningitis, Medication Error Prevention	Scenario 12 - Mandy R.	03/05/2021			-

18. Click OK to verify that you would like to move the content.

The screenshot shows a 'Message' dialog box with a warning icon. The message text reads: 'You have selected 2 items for moving. Are you sure you want to move this content?'. There are 'OK' and 'Cancel' buttons. A red circle with the number 18 is placed over the 'OK' button.

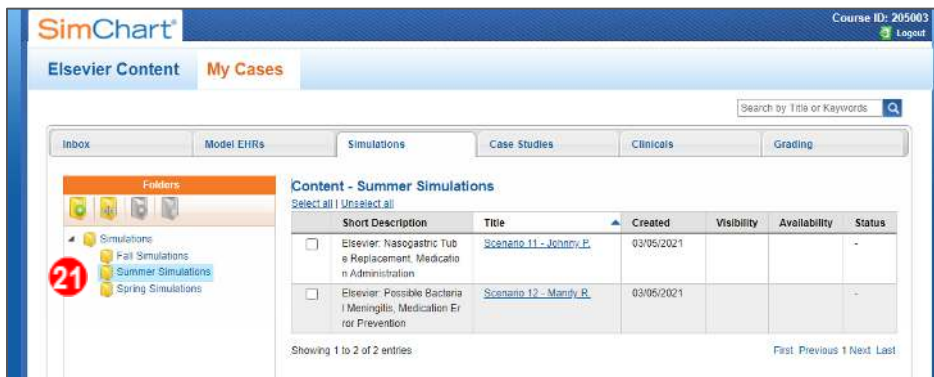
19. A box will open listing all your folders. Click a **folder** to select it, then click **OK**.



20. A message will appear to confirm that the content has been moved. Click **OK**.

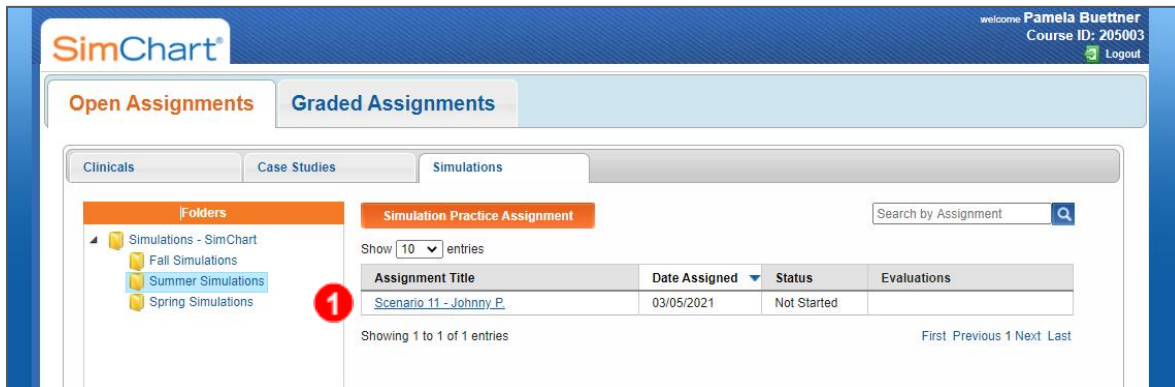


21. Click on the **folder name** to open that folder. You will see any content that has been moved there.



Student View

1. When students access their Simulation assignments through the **Student Assignments** link in your course, they will first see any Simulations that have not been moved to folders. They will be able to navigate through the folders to find their assignments. Students will click the **Simulation title** to begin.



The screenshot shows the SimChart interface for a student. At the top, it says "welcome Pamela Buettner" and "Course ID: 205003" with a "Logout" button. Below this are tabs for "Open Assignments" and "Graded Assignments". Under "Open Assignments", there are sub-tabs for "Clinicals", "Case Studies", and "Simulations". The "Simulations" tab is active, showing a "Simulation Practice Assignment" section. On the left, there is a "Folders" tree with "Simulations - SimChart", "Fall Simulations", "Summer Simulations", and "Spring Simulations". A search bar "Search by Assignment" is on the right. Below the folders, there is a table with columns: "Assignment Title", "Date Assigned", "Status", and "Evaluations". The table contains one entry: "Scenario 11 - Johnny P." with a date of "03/05/2021" and a status of "Not Started". A red circle with the number "1" is placed over the "Assignment Title" cell. Below the table, it says "Showing 1 to 1 of 1 entries" and "First Previous 1 Next Last".

END OF GUIDE